

Minutes of Westray Development Trust Board Meeting

Thursday 6th June 2019 at 19:10 at the Old Kirk

Present: Helen Bain (HB), Julian Barnett (JB), Philip Bews (PB), Douglas Leslie (DL), Gill McEwen (GM), Louis Pottinger (LP), Andrew Seatter (AS) (Chair), William Turnbull (WT).

Attending: Clare Lucas (CL), Margo Makin (MM), Isobel Thompson (IT).

1. Apologies: Anne Burgher.

2. Minutes of previous board meeting:

Meeting on 22/05/2019

Proposed – DL; seconded – WT

Some amendment to the minutes for 02/05/2019 was requested before they can be approved.

ACTION: CL to make required amendments to minutes of 02/05/2019.

3. Matters Arising:

- a. WT informed the Board that someone from the Golf Club had spoken to the landowners about the possibility of including some stiles in the fence. The landowners thought this would be a positive addition but had expressed concern that their livestock could potentially damage the stiles and the Golf Club assured them that the club would take on responsibility for repairs.
- b. IT asked if the garden trip to Papay could include Benny Norquoy, the Board Agreed.
- c. LP has been discussing the sailing club shed with the sailing club and, after receiving positive feedback from various relevant bodies, they have decided that they would like to pursue the site at Bayview and have instructed their architect to revise the plans.

ACTION: IT to arrange gardener's trip to Papay to include Benny.

4. Administration and Finance Officer's Report

MM informed the Board that the final LEADER claim relating to the garden project doesn't have to be submitted until the end of June, not the end of March as has been previously assumed. The garden subgroup plan to meet to discuss this as well as begin work on the end of project evaluation.

The laptop computer in the office will be used by Janice to enable her to work from home. IT is awaiting news from RM computing about getting a replacement desk top computer for the office.

ACTION: IT to arrange garden subgroup meeting.

5. Project Officer's Report

Housing Project

IT had approached Burness Paull about the possibility of lodging a claim over the small area of land on the Bayview site which OIC do not claim ownership of. Unfortunately, due to changes in legislation, this sort of claim would no longer be suitable. Therefore, the Board Agreed that they would take no further action regarding this area of land.

Garden Project

The Board considered quotes from different sources for the repair of the shed situated at Northend and currently used by the garden project. The Board decided to ask Mark Dickinson to carry out the work to the shed, as per his correspondence. JB pointed out that a risk assessment would need to be done prior to starting work and appropriate PPE provided. Working hours for this job would be paid separately to Mark's hours worked on the garden project.

Defib Network

PB had been to inspect the westside telephone kiosk and suggested that a tender would need to include refurbishing the door and repainting and returning the kiosk to a usable condition, the Board Agreed to issue a tender to that effect. NILP have indicated there may be funding available to pay for the works to the kiosk. If no-one protests the adoption of the telephone kiosk within 42 days, WDT can complete the adoption process.

Farm Resilience Programme

Having explored potential travel arrangements to enable other islands to participate in an event hosted on Westray, it was felt that the best course of action would be to request that John Stout contact the NFU branches on Sanday, Stronsay, Eday and Shapinsay to gauge their interest.

ACTION: IT to confirm arrangements with Burness Paull re: Bayview.

ACTION: JB to perform a risk assessment of the garden shed.

ACTION: IT to issue a tender request for the westside telephone kiosk.

ACTION: IT to contact John Stout.

6. Approval of Loans Scheme MOU

The Board Agreed for IT to be a named contact for SCF. It was suggested that the MOU could be amended to say that SCF would contact borrowers in the first instance of any default on any loans, the Board Agreed. SCF have requested that they be allowed to promote their work with WDT through the media, the Board Agreed providing any articles were approved prior to publication.

ACTION: IT to discuss amendment with SCF.

7. Feedback from Strengthening Communities Conference

IT and WT both found the conference useful and informative. They met with another potential funder and made contact with Community Energy Scotland. IT also thought it worth clarifying exactly what OIC's statutory obligations are to assist the Board with funding decisions.

8. Community Broadband

CL had received a quote for a collaborative community broadband installation project with BT but, unfortunately, the cost of such a project was prohibitive. The Board Agreed to meet with Cloudnet to explore what other potential options are available.

ACTION: CL, GM and AS to meet with Cloudnet.

9. Correspondence

- a. The Board Agreed that DL and PB could meet with the Tourist Association to discuss Noup Road but WDT currently have no office time to dedicate to such a project.
- b. AS suggested that the landowners and golf club should come to an agreement between themselves and that there was no further need for involvement by WDT at this time. WT pointed out that WDT had provisionally agreed to lease part of the land queried in the communication from the landowners to the Links of Noltland Group but was unsure on what the status of this was.

ACTION: DL and PB to meet with Tourist Association.

ACTION: CL to reply to landowners.

10. AOCB

- a. The Board Agreed to continue to have a representative on the Board of Friends of Kalisgarth.
- b. WDT are still awaiting a tender to be submitted from Sinclair's.
- c. WDT have received a donation from the Bank of Scotland via AF due to the work he has done with the Trust.
- d. The Board Agreed to host the succession planning workshop on the 8th and 9th of October.

ACTION: CL to contact HIE re: succession planning workshop.

11. Date of Next Board Meeting

There will be a shortened Board meeting on Thursday 20th June 2019 at 19:30 in the Community Classroom.

The next full Board meeting will be held on Thursday 4th July 2019 at 19:30 in the Community Classroom.

ACTION: CL to book the Community Classroom.

CL and MM left the meeting at 21:30

12. WDT Board Only

The meeting closed at 21:45

