

Minutes of the Annual General Meeting of Westray Development Trust (WDT) held Tuesday 7th November 2017 at 7pm in the Westray Parish Church

Present: Lizza Bain (LB), Wullie Bain, Phillip Bews (PB), Peter Brown (Pet B), George Drever (GD) Chair, Linda Drever, Sam Harcus, Douglas Leslie (DL), Iain MacDonald (IM), Jo MacDonald, Liz McVicar, Angela Muir, Peter Needham (PN), Nancy Scott, George Thomson, Ann Beechey, Bryan Beechey, George Mowat-Brown, June Harcus, Alistair Harcus, William Turnbull (WT), Christine Turnbull, Ian Ricketts, Edith Costie (EC), Janice Kirkness (JK) minutes, Andrew Makin (AM) Operations Manager, Andrew Seatter, John Stout (JS)

Attending: Alan Long – The Long Partnership (accountant/auditor), Heather Lamont (HL) CCLA, Alan Flint (AF) Non-executive Director, Helen Bain, Paul Booth, Hugh McConnachie

Welcome & apologies: GD welcomed everyone to the meeting and read apologies from Alister Brown – North Isles Landscape Partnership Scheme, Francesca Couperwhite – Highlands & Islands Enterprise, Caroline Kent, Stephen Hagan, Linda Hagan, Sandy McEwen, Wullie McEwen, Corinne Curtis, Eileen Woodhouse, John Banks

Adoption of minutes from AGM 1st November 2016: Proposed WT, Seconded EC **Motion carried**

Finance: Alan Long presented the accounts for the year July 2016 to June 2017. There were no questions from the floor regarding the accounts. Proposed PN, Seconded DL

Motion carried

The Board of WDT proposed to appoint The Long Partnership as auditors for the financial year July 2017 to June 2018.

Motion carried

Election of Directors: Kayleigh Seatter, John Stout and Philip Bews were all stepping down from the Board as per the Articles of Association. Philip Bews was the only person standing for election to the Board.

The ballot box was passed round for members to deposit their voting slips and Andy Makin and Alan Long carried out the count. PB received more than 50% of the 28 votes cast and therefore was elected to the Board.

Heather Lamont, Investment Manager, CCLA: This is the first AGM to be held since WDT invested money with CCLA and therefore HL was invited to give a presentation to the AGM on the fund in which WDT holds its money. There were no questions from the floor.

Alan Flint, Relationship Manager, Bank of Scotland: AF is a non-voting Director on the Board of WDT and was invited to give a presentation on what he and the Lloyd's Banking Group can bring to the organisation. This is part of a project run in conjunction with Highlands & Islands Enterprise. There were no questions from the floor.

Operations Manager, update on activity since June 2017 and plans for the future:

AM began by presenting the proposed 2018/19 budget to which there were no objections. However, questions were raised on the percentages within the grants budget.

LB said that she felt the cap of £3,000 on the entertainment grants (EG) fund was very low. She gave Phil Cunningham and Aly Bain as an example and suggested that such an event could use up the whole budget. AM responded by saying that the EG was capped at £300 per application and it would only be used to cover travel and accommodation costs for visiting acts (or to cover the cost of equipment brought to the island for an event). If an event was to cost in excess of £300, then the applicant should submit an application to the Community Grants fund. IM said his hope was that the budgets are not capped so rigidly that if there was something worthwhile the Board was restricted from supporting it because of the cap. In response, to date, things that are worthwhile supporting have not generally been hindered because of the cap on budgets. AM gave the example of the Community Garden at Kalisgarth where it didn't fit into any grants pot as such but the Board still supported it.

CT that she would be in favour of increasing the maximum grant amount because of rising costs.

When asked if there was a proposal to review the percentage levels within the grants budget, Pet B said he would propose that and so it was put to the AGM. Those in favour was 13 and those against was 7 – **Motion carried**

AM then went on to give an update on the quarry, housing and growing projects. He also informed the AGM that a joint working group was to be formed to look at the next income generating project following the end of the turbines useful lifespan.

AOCB: No other business was raised

Chairman's address: GD then gave his closing address which included thanks to Directors of WDT and Westray Renewable Energy Ltd, the volunteers on all Boards and the staff.

With no further business to discuss, the meeting was closed at 8.35pm.

A handwritten signature in black ink, appearing to be 'GD', written in a cursive style.