

Minutes of the Annual General Meeting of Westray Development Trust (WDT) held Tuesday 1st November 2016 at 7pm in the Westray Parish Church

Present: George Drever GD (Chair), Willie Bain, Ann Beechey, Bryan Beechey, Philip Bews, Peter Brown, George Costie, Edith Costie, Elizabeth Drever, John Drever, Sandy Drever, Danny H Marcus, Caroline Kent, Douglas Leslie, Helen Lumsden, Iain MacDonald, Jo MacDonald, Andy Makin (AM – Operations Manager), Willie McEwen, George Mowat-Brown, Angela Muir, Peter Needham, Janice Rendall (minutes), Ian Ricketts, Nancy Scott, Andrew Seatter, Kayleigh Seatter, Mary Stout, John Stout, George Thomson, William Turnbull, Christine Turnbull

Attending: Alan Long – The Long Partnership (accountant/auditor), Norman Cockett, Irene Cockett, Stephen Clackson, Julian Barnett, Lewis Barnett, Hugh McConnachie, Lydia Harris, Ros Bryant, Steven Drever, Meghan McEwen – Voluntary Action Orkney

Welcome & apologies: GD welcomed everyone to the meeting and read apologies from Anne Cooper, Corinne Curtis, Michael H Marcus, Christine H Marcus, Annie H Marcus, Christopher Rendall, Gina Rendall, David Seatter, Ailsa Seatter, Sheena Stevenson, Bill Stevenson

Adoption of minutes from AGM 3rd November 2015: Proposed George Thomson, Seconded George Costie
Motion carried

Finance: Alan Long presented the accounts for the year July 2015 to June 2016. There were no questions from the floor regarding the accounts.
Proposed Douglas Leslie, Seconded Nancy Scott

Motion carried

The Board of WDT proposed to appoint The Long Partnership as auditors for the financial year July 2016 to June 2017.
Motion carried

Election of Directors: George Drever, Peter Needham and William Turnbull were all stepping down from the Board as per the Articles of Association; all three were standing for election back to the Board.

The ballot box was passed round for members to deposit their voting slips and Janice Rendall and Alan Long carried out the count.

Operations Manager's presentation: AM presented activity from the financial year 2015/16 giving information on use of grant funds and the grant assessment system.

Results of Election: A total of 31 votes were cast meaning that the required number of votes was 16. All those standing received more than the required number of votes and therefore were elected to the Board.

Operations Manager's presentation: AM presented on activity from the end of the financial year to date: Quarry – the information presented was commercially sensitive; when quarry design information and costs are received, the WDT Board will call an EGM to present to the membership and put the continuation of the project to a vote.

Fundraising shop – this project was delayed due to issues with the land ownership; it is now hoped that the shop will be open for Easter 2017. AM has applied for funding from the Scottish Land Fund to contribute to the land purchase and is hopeful that this application will be successful meaning 80% of the costs will be grant funded.

Food Miles to Food Smiles – AM gave a presentation on this project including costs and successful and potential funding streams.

Home Help Service – upon review of the service provided by Age Concern Orkney, it was decided that WDT would set up its own Home Help service. This commenced in April 2016 and there are currently three users of the service with one worker covering all hours.

Investments – WDT had received good feedback from the last AGM and upon review of the policy (regarding ethical investments) it was decided to invest with CCLA who are estimating a 4% return per year.

Operations Manager's presentation: AM then went on to give a presentation on the future work of WDT and the new grant structure which will come into use from 1st July 2017.

Feedback received from the floor was that it was a good annual report this year which showed that there was a lot of work being done within the Trust.

AOCB: No other business was raised

Chairman's address: GD gave an address which included his thoughts on how the Trust has evolved and will continue to evolve in the future. He thanked Westray Renewable Energy Ltd, Project Evaluation Group, The Trust Board including the Financial Sub group, the office bearers – Peter Needham, Ian Ricketts and gave special thanks to Douglas Leslie who he said had been very supportive over the last year, the staff and the members of the Trust. He also thanked June Harcus who was providing the refreshments for the AGM this year.

With no further business to discuss, the meeting was closed at 8.35pm.

DRAFT