

**Minutes of the board meeting of Westray Development Trust (WDT) held Monday 6<sup>th</sup> August 2012  
at 7.30pm in the Westray Parish Kirk**

Present: David Seatter (DS) Chair, Douglas Leslie (DL), Margaret Hutchison (MH), George Drever (GD), June Harcus (JH), Ann Rendall (AR), George Costie (GC), Philip Bews (PB)

Attending: Janice Rendall (JR) Minutes, Corinne Curtis (CC), CDO and from 8.30pm David Stephenson (DSt) and Alasdair McVicar (AM)

**1 Welcome and apologies:** DS welcomed everyone and thanked them for attending. Apologies were received from Stewart Rendall and Anne Cooper (WCC)

**2 Minutes of meeting held 2<sup>nd</sup> July 2012:** Proposed MH Seconded AR

Matters arising: The painting of the office was discussed. It was decided to approach Kevin Rorie and Brian Smart and if they weren't able, the directors would do it. *[Post meeting: GD had spoken to Christopher Bain and he is willing to do the painting].* DS will contact J&M McEwen regarding the carpets. DS

Hofn: The two tenders received were not acceptable and so Daniel Harcus had been asked to provide a quote. He had done this but it was only an estimate and he will provide a more accurate costing on his return from holiday. Christopher Bain has also expressed an interest and will be provided with the details. JR

BioFuels: EAW were happy with the proposal put forward after the last board meeting. An agreement will now be drawn up and will include a clause stating that the equipment is to be used for community benefit and the trust IBCs should be returned once empty.

Housing: Francis Troup (Head of Housing at OIC) is to meet with community council on 21<sup>st</sup> August to discuss the local lettings policy. A member of WDT may attend but will not have input to the meeting.

Golf Course: SR was not at the meeting and therefore there is nothing to report.

Westray Wind Power: the letter to shareholders action is to be carried forward. JR/DS

CC has been actioned with writing the letter of support for the play park funding. CC

-Gift for AM – action to be carried forward. JR

**3 PEG:**

24/2012 Westray Connections Music weekend: All agreed to PEG recommendation.

25/2012 Learning centre needs survey: All agreed to PEG recommendation.

20/2012 Westside Skeul Book: DL declared an interest. The Directors disagreed with PEG recommendation.

**4 CDO:** CCs report was circulated prior to the meeting. The main points raised were:

-Mobility scooter – wait until after Friends of Kalisgarth meeting.

-DTAS conference – no attendee from WDT this year.

-Quarry and broadband – directors agreed to feasibility studies funded by Investing in Ideas.

**5 Hofn:** This was discussed under matters arising.

**6 BioFuels:** This was discussed under matters arising.

**7 Golf course:** This was covered under matters arising.

**8 Office report:** As JR had been on annual leave, there was nothing to report.

**9 David Stephenson and Alasdair McVicar:** DSt and AM came into the meeting at 8.30pm to give an update on where they were in terms of the factory turbine, restructuring the trust and the proposal to employ a business manager. DS welcomed them and thanked them for attending and for all the hard work they'd put in so far.

The first discussion was on the factory turbine project. A letter of objection had been received by a member of the community and the decision was needed now as to whether to continue with the project as it is or to look at alternative sites. It was agreed that it would continue as is and consider the next move once planning consent had been received.

The next discussion was on the setting up of a community interest company to carry out the trading side of the business of WDT. As part of this, WDT would recruit a business manager. This post would be advertised nationally to reach as many potential candidates as possible and WDT would look to recruit in October of this year. All agreed to this but it was realised the timescales don't fit well with other Trust business and so interviews would be held in November. AR and DS will sit on the panel. It was noted that the relationship between WDT and the CIC would need to be very clearly defined. The last discussion was on the potential to turn Westray Processors Ltd into a CIC. Further investigations will be carried out into this and outside funding will be sourced if this is to go ahead.

The financial plan for the next year was discussed which could potentially include early repayment of the Triodos loans. DS will contact Alan Long to discuss the tax implications of this. **DS**

**10 AOCB:** Nothing further.

**11 Date of next meeting:** Monday 3<sup>rd</sup> September 2012 at 7.30pm in the Westray Parish Kirk.

With no further business to discuss the meeting closed at 10.30pm.