

Minutes of the Board meeting of Westray Development Trust (WDT) held Tuesday 2nd August 2016 at 7:30pm in the Community Classroom, Westray

Present: George Drever(GD) Chair; Douglas Leslie (DL) Vice Chair, Peter Needham (PN) Secretary, Ian Ricketts (IR) Treasurer, Bill Turnbull (BT) & Kayleigh Seatter (KS).

Attending: Andy Makin (AM) Operations Manager & Minutes

1 **Welcome and Apologies:** Apologies received from Edith Costie (EC), Philip Bews (PB), John Stout (JS), Andrew Seatter (AS) & Janice Rendall (JR)

2 **Amended Minutes of the Board Meeting 3rd May 2016:** Proposed PN, seconded BT. No further matters arising
Minutes of Board Meeting 5th July 2016: Proposed IR, seconded PN. No matters arising.

3 **Operations Manager's Report:**

Land Purchase: No further update

Fund Raising Shop: No further update due to delay with land purchase

Fruit and veg project: Very productive week with the consultant, focussing on what is realistically achievable.

Tourism Development Officer: No further update

Housing Study: Consultant visited Westray over the Regatta/Picnic weekend with encouraging results. Report to follow.

Quarry: Dalgliesh Associates Ltd have been contracted to carry out the planning. Getting feedback from the land owners involved.

Pierowall Path Project: Any grant application would benefit if the land was in community ownership already. Board agreed that, they would consider joint funding the purchase of the land with Westray Community Council to a maximum budget of £2000. DL asked that clarification was sought if all land owners had been contacted.

Golf Course Fence: Historic Environment Scotland have approved the repairs to the boundary fence.

Broadband: AM continues to liaise with Highlands and Islands Enterprise regarding the delays

Sports Field: No progress made

Loan Policy: Financial sub group to meet 23rd August at a time to be confirmed to discuss the loan policy.

Gallowhill Site: The board noted that the site was being cleared as requested.

Hofn: AM requested a budget of up to £6000 to refurbish the interior of the Hofn. The board approved the budget and is to be used from last year's Hofn budget underspend and any donation from the Pop-Up Café.

4 **Admin and Finance Report**

2015/16 Audit: Proposed date for meeting with WRE and accountant is 12th September to consider the consolidated accounts.

Investments: The process of transfer funds to the COIF Ethical Investment Fund has started.

Funding awarded: The staff had approved a grant of £45 to Andy Penn towards a Food Hygiene course and £300 to the Tourism Development Officer to assist with the travel and accommodation costs of "The Chair" event.

Annual Report: Input needed from office bearers etc by 25th August. PN was appointed to do the artwork and the Heritage Centre to do the printing.

CIC for Quarry: JR is exploring the options for the quarry

Project Cash Flow Spreadsheet: JR was absent, on annual leave, and therefore this will be brought up at next full board meeting in October.

5 Learning Centre Annual Report

The draft was accepted and will be consolidated into the WDT Annual Report.

6 Correspondence

- A. Email from TDO requesting an extension to the Vikings project grant. Board approved extension
- B. Letter from a member of the community regarding childcare. AM has approached the current provider and is working on a solution, offering Trust assistance if needed.
- C. Email between Trust and NHS regarding a potential new surgery was noted and the Trust remains open to the proposal.
- D. Letter from Fine Energy. The board declined the offer.

7 AOCB

Adopted Paths Maintenance: AM advised that a member of the community had asked if WDT would consider approaching OIC and request an allocation of the maintenance budget to maintain the current adopted paths on Westray. AM was instructed to explore this further.

8 Date of Next Meetings

23rd August – Financial Sub Group @ TTBC

6th September – Board Training Night @ 7:30

12th September – WDT & WRE Meeting TTBC

4th October – Full Board Meeting @ 7:30

With no further business the meeting was closed at 9:15pm