

Minutes of Westray Development Trust Board Meeting
Tuesday 7th May 2024 at 19.00 in the Community Classroom

1. **Present:** George Thomson (GT) (Chair), Peter White (PW), Anne Burgher (AB), Coilla Drake (CD), Louis Pottinger (LP), Gill McEwen (GM), David Seatter (DRS), David Stephenson (DS), Douglas Leslie (DL)

Attending: Gina Rendall (GR)

2. **Apologies :** Steven Drever (SD), Margaret Rendall (MR),

3. **Minutes of previous board meetings:**

Minutes of Board meetings on 16th April 2024

Proposed – GM, Seconded – DL

Minutes of Confidential meeting on the 16th April 2024

One amendment – DL was absent not attending

Proposed - AB, Seconded - GM

4. **Matters Arising:**

None

5. **AFO Report:**

- i. **Financial Reports** - Due to the timing of the meeting the reports weren't available Margo Makin (MM) will circulate via email.
- ii. **Micro Turbines** - Both machines are now serviced. Sid Milton from Burray Boatyard is still waiting for an inverter to arrive, but they will install as soon as possible.
- iii. **Finance Sub Group Meeting** - MM to email the Finance group and organise as soon as possible.

ACTION – MM to arrange Finance Sub Group Meeting

6. **WRE Report**

No report this month as Clare Walker has been on holiday.

GT said that the board had met last week and there was nothing really to report. At the moment things seem to be running smoothly.

7. **Forward Planning Update**

Energys Wind Technologies BV - There has now been a good conversation with EWT who are willing to help with the project as a whole. They will start to explore options for us. It was agreed to also have a conversation with Enercon to see if they are further forward with extending the life of the turbine.

8. **Wellbeing Report**

- i. **One to one support** - This has been really quite busy with 1-2-1's. Quite a few people been in touch needing help so supporting them. Word of mouth is working well in Westray with people realising we are here to help.
- ii. **Wellness classes** - The chair exercise class has started and with 8 people on average going each week. The wellness pool sessions will start this Friday. Weight management / support group is in the planning process and we are still to purchase SAD lamps.
- iii. **Community Drop In's** – still to confirm dates with Age Scotland Orkney as they have had a few staff changes but hope to arrange soon. Social Security Scotland are also still to re-arrange a date.

- iv. **Community Fridge – Waste not, want not** - People using the fridge per week remains good. A little down from last month but still a good number 80 folk using it and 126.9kg Food waste saved from landfill.
- v. **Chiropody/Podiatry** - Another clinic was arranged for the 29th of April which was held in Kalisgarth again. We had some spaces this time but after a Facebook advert we were full in no time.
- vi. **Art / Craft class** - Organised for Carolyn Shepard to come from Hoy to have a creative craft weekend in Westray. This happened on April 6th and 7th. The weekend was planned to suit all abilities and included kids. Initially had 8 bookings but unfortunately 3 cancelled before she came and one person the day before. She enjoyed her class and time in Westray and is willing to come again if the opportunity arises. She proposed the group work on pieces at home in collaboration with other islands.
- vii. **Ferry Vouchers** - People are still coming to the office needing vouchers put onto cards which is great.
- viii. **Here to Help** - Getting quite busy with people applying to use the service which is good. Two new households again with others asking for information. Reviewing the paperwork is still on the to do list and also visiting our service users to make sure they are happy with the service being provided.
- ix. **Meetings attended** – There is still a steady stream of meetings and training to attend, and we are protecting our time as much as possible.

9. Operations Report

i. **Housing**

Bayview – We continue to advertise the flats and discussing a tenancy with NHS. Mhairi Noble (MN) will liaise with DandH Law on this matter.

The garden needs some work now again and John Fordyce has been asked to attend to the weeds and plants. It was suggested that the one planting area be dug up and chips laid. The Board agreed to the proposed work being carried out.

ACTION: GR to organise Bayview garden maintenance

Jerusalem – The stage 2 funding application is now almost ready to go. The Board Agreed that GR will progress and keep the board up to date.

ACTION: GR to progress stage 2 funding application

ii. **Community Spaces**

New Community Space – After a change in circumstances WDT were approached by the owners of the old community hall, as this is now back on the market. GR has progressed Stage 1 works and is progressing the stage 2 funding application.

ACTION: GR to keep in touch with the board this week as deadlines approach.

Westray Golf Club development plans of land adjacent to club – GR and GT met with Stuart Baird (SB) on the 2nd of May. SB will be gathering information on what the club needs and discussing their status as a club and we wait to hear from them if they need assistance.

iii. **Westray Conference 2023/Community Plan**

Work continues to prepare for the days in May when we will hold the remaining workshops. PW agreed to stand in for GT who will be working. CD will let GR know if she is available.

- iv. **Hofn** – unfortunately the Hofn has had to close due to some damage that was seen as unsafe for users. It was agreed that it would remain closed this week. PW to meet with Youth Support Workers to see how to address some of the issues in the building before making a plan of action with parents.

ACTION: PW to move forward

- v. **Beach Clean and Recycling** – This is now complete. MN applied to Westray Community Council for funding on behalf of the Bag the Bruck volunteers. They requested the £300 be donated to the Bargain Box groups.
- vi. **Accessible Westray** – GR is investigating vehicles at the moment and running costs. The beach wheelchair will be ordered this month.
- vii. **Sculptures** – The community consultation event on 6th May was well attended and there is a lot of public and media interest around the sculptures. Voting boxes are in the local shops until 20th of May.

10. Sub Group Reports:

Garden – More progress has been made with removal of the rubbish pile. The compost heap has been rotovated into the vegetable beds and the pumpkin patch cleared. Strawberries and raspberries are now planted. An abundance of bedding plants are also being attended too.

11. PEG Report

The board reviewed PEG recommendations and approved the following -

CG014-2023 Westray and Papa Westray Tourist Association - Replacement of cattle grid at Noup Road. The board approved the full amount of £3700 requested.

CG015-2023 Westray Auk Club – Provision of support and stimulation for the elderly and vulnerable in Westray. The board approved the full amount of £3000 per year for 3 years.

CG016 – 2023 Westray Junior High School – Daffodil DNA Project. PEG requested additional information around the other funding requests and had received this. The board approved to cover the shortfall up to £3000 after additional support was received.

CG017 – 2023 Westray Football Club - Shetland Trip for Inter Parish Cup. Additional information had been received since PEG met as the Football Club have been successful in some of their other funding requests and had firmed up quotes lowering the original amount requested. The Board approved the full amount of £2574.32.

CG018 – 2023 Westray Sports Club – North Isles Sports. The board approved the full amount of £4000.

12. Correspondence

- i. **Surf Award applications** – are opening in June. The Board Agreed that if time permitted, we should look at this.

13. AOCB

Westray Golf Club have asked if WDT would sponsor a Handicap Club Championship which would be presented along with the Club Championship which we already sponsor. The board agreed to sponsor this new cup.

ACTION: GR to organise with Westray Golf Club.

14. Date of Next Meeting Wednesday 5th June 2024

Meeting closed at 8.45pm

 12/6/24

