

Minutes of the Annual General Meeting of Westray Development Trust (WDT) held Thursday 2nd December 2021 at 7pm at Westray Parish Kirk

Present: Willie Bain (WB), Peter Brown (PB), Anne Burgher (AB), Coilla Drake (CD), Harmandeep Gill (HG), Alistair Marcus (AH), Daniel Marcus (DH), Lydia Harris (LH), Caroline Kent (CK), Janice Kirkness (JK), Douglas Leslie (DL), Iain MacDonald (IM), Margo Makin (MM), Gill McEwen (GM), Alasdair McVicar (AM), Angela Muir (AM), Louis Pottinger (LP)(Chair), Ian Ricketts (IR), Andrew Seatter (AS), David Stephenson (DS), Jan Stephenson (JS), Ralph Stevenson (RS), Uka Summers (US), Isobel Thompson (IT), George Thomson (GT), Clare Walker (CW)(Minutes)

Attending: Kieran Fowler (KF).

Welcome and Apologies: LP welcomed everyone to the meeting and gave apologies for William and Christine Turnbull, Willie and Sandy McEwen, Bill and Sheena Stevenson, Helen Bain, Philip Bews and Andy Makin.

Adoption of minutes from AGM 8th December 2020: Proposed: GM, Seconded: DL **Motion carried**

Adoption of minutes from EGM 27th May 2021: Proposed: DS, Seconded: GM **Motion carried**

Accounts Presentation and Adoption: In the absence of Alan Long of The Long Partnership, MM gave a short overview of the consolidated accounts for WDT and WRE for the financial year 1st July 2020 to 30th June 2021. This included an overview of the net income showing increases in the income to WDT due to funding received and gift aid payments made by WRE along with reduced overheads. Net results for the Group showed an increase in funds of £642K.

Adoption of Accounts: Proposed: CK, Seconded: DL **Motion carried**

Appointment of Auditors:

LP informed the members that WDT had invited three Orkney based accountants to tender for accountancy services and auditors for the annual accounts of WDT and WRE. Three tenders were received and out of these the WDT Board recommend the appointment of Scholes Accounts for the financial year July 2022 to June 2023. The members voted by a show of hands to approve WDT's recommendation to appoint Scholes as auditors.

Motion carried

Election of Directors: Helen Bain, Anne Burgher and Andrew Seatter were stepping down from the Board as per the Articles of Association. HB and AS did not stand for re-election and LP thanked them both for their contribution to the Board and WDT over their terms as Trustees. WDT member Harmandeep Gill stood for election to the Board. CW took a ballot box around the room and each member submitted their vote on their voting slips. MM and IM counted the vote, a total of 27 votes were cast for each nominee. Both nominees had greater than 50% of the votes cast in favour and therefore they were both elected to the Board.

A year in Review - Isobel Thompson, Operations Manager:

IT gave a presentation highlighting some of the achievements of the Trust this past financial year and within the last six months including; funding received for Bayview and the commencement of renovation works; completion of the defibrillator network; 233 households supported through the fuel grant in 2020; redevelopment of the WDT website; reopening of the Bargain Box and Höfn; funding for extra library van visits as well as a variety of covid-19 related projects and the usual grants awarded through the Community Turbine Fund.

IT then welcomed Kieran Fowler to the staff team and expressed WDT's best wishes and thanks to JK and Lena Pottinger who have recently stepped down from their jobs with the Trust.

IT then gave a brief overview of what WDT has planned for the coming year including; launch of the WDT online media library; quarry project feasibility study; tendering process for the Office and Bargain Box extension; completion of Bayview renovations; development of the Community Garden project; Westray fuel grant 2022;

wellbeing coordinator post in partnership with VAO and Westray Conference 2022. IT stressed the importance of engaging with the Westray Conference as an opportunity to put forward ideas and direction for what needs the Community feel need to be addressed.

Q & A:

IM asked whether it was on WDT's agenda to look into community transport options. At a recent meeting of Friends of Kalisgarth the issue has been raised about the lack of fully accessible, adaptable transport available for use by the community. He cited the community bus in Papay as an example of provision in other islands and asked whether this would be something that WDT would be able to take the lead on, beginning with a call out to other interested parties to get involved. IT explained that the workload among staff with several major projects underway was such that it would be difficult to commit to another large project at the present time but could potentially work in partnership with other groups. US interjected to ask if WDT could still be the ones to orchestrate some meeting of interested parties to start discussions. IT reiterated that the first half of the year would be too busy for staff to have the capacity to take this on but there may be room in the later half to look at it again.

AOCB: No other business was raised

There were no further questions.

LP thanked JK and Lena Pottinger for their work with the Trust during their time as employees and wished them all the best for the future.

With no further business to discuss, the meeting was closed at 7:45pm.

