

**Minutes of Westray Development Trust Board Meeting**  
**Thursday 28<sup>th</sup> October 2021 at 19:00 at the Old Kirk**

**Present:** Helen Bain (HB), Anne Burgher (AB), Steven Drever (SD), Douglas Leslie (DL), Gill McEwen (GM), Louis Pottinger (LP) (Chair), Andrew Seatter (AS), David Stephenson (DS).

**Attending:** Isobel Thompson (IT), Clare Walker (CW)

**1. Apologies:** Coilla Drake (CD)

**2. Minutes of previous board meeting:**

Meeting on 07/10/2021

Proposed AS ; seconded – DS

**3. Matters Arising:**

- CW has spoken to Edith regarding a donation to Euan's Wood from WDT and she has suggested WDT purchase a 3 seater bench. The Board Agreed to source a recycled plastic bench locally and pre-order for next year.
- CW has arranged for disposable masks to now be kept in the control hut at the Rapness Pier and has put a poster in the waiting room informing travellers that they can request a mask if they have forgotten theirs to enable them to travel on the ferry.
- IT launched the public consultation for the Bayview Lettings Policy and has had several responses so far.
- Details of when the next fuel grant will be launched were published in the latest Auk Talk and on social media.
- AGM pack letters were posted and notices of the AGM have been advertised locally.

**4. Administration and Finance Officer's Report:**

There were no items to record.

**5. Operations Report:**

**Housing – Bayview**

The housing subgroup have approved the colour choice for the communal areas of Bayview (silver/grey) and agreed not to investigate the installation of electric vehicle chargers at this time.

After discussion with Daniel Marcus it was concluded that it would be too disruptive and risky to allow a group from Historic Environment Scotland (HES) to tour Bayview so IT produced a video tour of the building and shared this with HES.

Once the public consultation for the lettings policy has concluded Drever & Heddle will use this feedback to finalise the lettings policy along with implementing the Board's previous decisions regarding tenants keeping pets at Bayview.

**ACTION: IT to work with D&H to finalise the Bayview lettings policy.**

**Bargain Box**

The Bargain Box roof has been re-sheeted, however, the roof still appears to be leaking with the recent rain and Daniel Marcus has agreed to investigate further.

## Höfn

With the help of Orkney Islands Council and VAO IT has drawn up the required risk assessment to enable the re-opening of the Höfn Youth Centre. A letter will be going out to parents of eligible children via the school. The main changes include the wearing of face coverings at all times except when eating/drinking or when exempt. Increased cleaning regimes will be implemented and an increased frequency of drop in by the Youth Support team and track and trace measures will be in place (details kept for 21 days).

## Bonfire Night

The fireworks night is planned for Friday 5<sup>th</sup> November, weather permitting. The Floss has agreed to transport the fireworks to Westray and this has been approved by Orkney Ferries. Westray Fire Service will be in attendance and lighting is being provided by the Westray Coastguard. Insurance for the event will be in place.

## Podiatry

IT has contacted Age Concern Orkney with the Board's offer to cover travel expenses for their podiatry clinic in Westray. A further meeting will be arranged to discuss this further.

**ACTION: IT to meet virtually with Age Concern Orkney**

## Other

Westray surgery have enquired about the possibility of funding available for buying a porta cabin, or something similar which would allow covid testing to be conducted under cover during the winter months. Tests are currently administered by surgery staff on patients waiting in their cars outside the surgery. IT informed the Board that there was still £10k left in the covid-19 business grant. The Board Approved the use of this fund to purchase a porta cabin for Westray surgery. Once the surgery have further details these are to be sent round to the Board via email.

**ACTION: IT to inform Westray surgery of the Board's decision.**

There are two interviews scheduled for the graduate placement position.

IT left the meeting at 19:20.

## **6. WRE Report**

There were no items to record.

## **7. Correspondence**

There was no correspondence to discuss.

## **8. AOCB**

- a. A request had been received from Community Archaeology Westray (CAW) for WDT to get a quote from their own solicitors for the work required to make changes to the leases associated with the Links of Noltland site and to request whether WDT's solicitors can act for all parties involved with WDT paying these legal fees. The Board Agreed that further information is required from CAW before the legal representatives are contacted.
  - The Board Agreed that it was the responsibility of CAW to conduct talks with the Golf Club to reach an agreement between the two parties as the land in question is currently leased to the Golf Club and therefore, WDT would require a signed agreement that the Golf Club are happy with relinquishing the land in question to CAW.



