



Annual Report
1st July 2012 to 30th June 2013



Chairman's report.

This report covers the period from 1st July 2012 to 30th June 2013 as that is now our financial year.

Again a busy year for the Trust and its Directors, where does the time go? I came onto the Board at the last AGM which was part way through the financial year. It's been an interesting time and lots of learning to do.

The year started off with the enthusiasm of a manager being appointed to progress the work of the Trust and to take a load off the Directors. The manager started in January but due to personal reasons resigned in February. This meant we had to go back to the drawing board, re-assess our position and take a hard look at what was to be the best way to take the Trust forward.

We have also had a few changes of office bearers which, I'm sure has not always made it easy for our staff but they have coped with it very well and have been a credit to the board and to themselves. It has also meant extra meetings for the directors, some of the meetings not quite straightforward, but I must give credit to the directors too as they have managed the changes and the workload with a willingness and a determination to succeed. A great bunch to work with.

VAO was commissioned to run two courses for the board, on Board governance and on looking forward to determine what our role should be. Those courses were very successful and clarified our sense of direction.

Three of our directors and Janice attended a meeting in Kirkwall with officials from OSCR and a representative from a firm of accountants from Kirkwall. This proved to be very beneficial and clarified some of the grey areas in operating a charity.



Chairman Danny Harcus working at his Day job

The Community Enterprise Company, WECIC, was set up to be the trading arm of the Trust, as a charity can only trade up to a limited point. This was to be the route to progress the proposed turbine for Westray Processors and also a possibility of running a quarrying operation with Rapness quarry being looked at. Both those operations haven't come to fruition yet, for various reasons, with the turbine grid situation changing and the Rapness quarry not being financially viable mainly due to the quality of the stone, but other options are being explored.

Corinne sourced money to allow Westray Processors to carry out a feasibility study of their operation and that is now progressing. Both Corinne and Janice are continuing with their studies in their various disciplines and are developing skills, which are a credit to them and an asset to the Trust. We are again pursuing the option of taking on an Operations Manager to help to manage the organisation.

The other important part of this organisation is yourselves, the members, and the community of Westray. We as a Trust are not here to run Westray, but to assist Westray to meet its aims and ambitions. The directors, past and present, are all volunteers and give their time free to assist in the work of the Trust, no small commitment in itself.

We, here in Westray, have a tremendous asset in the community turbine and the money it is able to bring into the community. This gives us the opportunity to do things for the benefit of Westray that would otherwise be impossible to achieve in the current climate.

We are assisting more businesses and organisations each year to meet their aims and goals and this helps to sustain employment and improve the social life of our community.

The Trust and the Community Council also work together to assist in community projects and in some instances to share costs.

The Trust is also looking long term to what may be required after the turbine reaches the end of its working life. In this respect we are looking at the possibility of setting a percentage of the turbine income aside into long-term investments so that there is an income stream for the community in later years. There has been no amount decided yet or any definite areas for investment. This is where you would come in again as there will probably be some discussion on this at the AGM.

I would encourage you to come to the AGM to assist in the direction and the goals you wish to set out for your Development Trust, as we move forward together for the benefit of our Island of Westray.

Danny Harcus

Treasurer's Report

This has been a busy year for WDT with numerous grants and loans being approved to benefit local businesses and clubs. Among those benefitting were – the New Venture who secured a loan as a new business; Westray J H School were awarded a grant to enable secondary pupils to travel to Poland; Westray Nursery were granted money to buy healthy snacks; the Hofn has been extended and refurbished to a high standard.

The loan and grants application process is continually being updated to suit all individuals/groups. We now have strong links with a finance company, DSL in Glasgow, who advise on loan applications thus ensuring correct procedures are followed as required by regulatory bodies.

The Office staff at WDT located to new offices next door to the Hofn which provides a nice welcoming environment for visitors and is more spacious for the staff.

Grateful thanks again to the PEG group for their hard work in processing all project proposals and grant applications before presenting to the Trust Board; their work is much appreciated by the Directors.

**Margaret Hutchison,
Treasurer**

WRE Annual Report

When things are going well in terms of turbine reliability and the charitable donations to the Development Trust keep flowing it is a happy situation of there being nothing outstandingly new to report from WRE.

Between June 2012 and May 2013 the turbine produced 3.5 Gigawatts (3,536,300 kWh) of electricity. This represented an overall efficiency of 45% of the rated capacity of the turbine, seasonally varying with the different levels of wind between 63% in winter to 31% in summer. To put this into perspective, turbines in the south of Scotland are reported in the media to be typically in the range 15 – 25%. Residents of Westray do not need to be told that wind is a good resource on the island.



The newly extended and refurbished Höfn

Westray Enterprise Community Interest Company

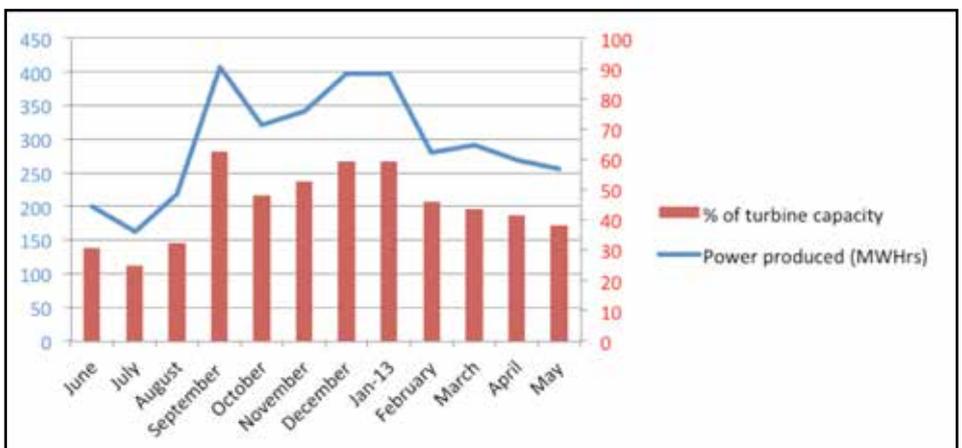
The need to investigate the best mechanisms to invest revenue from the Community wind turbine to legally meet the Objects of WDT led to a consideration of the formation of a Community Interest Company (CIC).

In May 2012 two past Directors were commissioned to undertake the investigation. Following legal, accountancy, HIE and practical advice from other communities the proposal to set up a CIC was agreed by the Board in September.

Westray Enterprise CIC was formally registered as a company in November

as a wholly owned subsidiary of, and controlled by WDT. WECIC Objects precisely mirrored these of WDT and at least two WDT Directors sit on the Board.

The Enterprise Manager employed to investigate and progress project proposals unfortunately resigned after a month in post in February 2013 and WDT placed the CIC into abeyance in March. Because of this and with no staff, WECIC remained inactive for the remainder of the financial year.



Under Gift Aid arrangement the sum of £195,000 was transferred from WRE to WDT during the financial year.

Progress on Key Themes:

Theme 1: Housing.

This year saw Orkney Islands Council build four new houses at Hirstquoy and Orkney Islands Property Development build two new units at Kalisgarth, so the Trust needed to wait and see what the impact of these was before considering any further action.

Future plans:

- The Trust will be considering what it can do to help get easier physical access to the new houses at Kalisgarth.

- Possibility: looking at the “big picture” of housing condition on Westray. This could be a big project involving looking at all aspects of house condition (not just those considered by existing fuel poverty programmes), so would need strong community support before continuing.

- Possibility: Investigating options for supporting residents buying or building houses (loans, or shared ownership, or shared equity, etc).

Theme 2: Industry and Business.

The main achievements in this area are:

- Setting up a business loan scheme in partnership with Developing Strathclyde Ltd (DSL-Business Finance), who are a community development finance association that meets all legal requirements for loan management. One loan has already been offered, and another business was given the opportunity to submit a business plan, but hasn't yet done so.

- Obtaining grant funding for a “business review” to help Westray Processors develop a plan for their future, and to identify opportunities for WDT to invest in this if required.

- Setting up a community interest company (Westray Enterprise CIC) to allow WDT to operate community businesses if required.

- Obtaining a permanent office base for the trust at Unit 1.

Future plans:

- Investigation of quarrying on Westray is underway. Initial proposals for reopening the Rapness quarry don't look viable, so other options will be investigated.

- Working with the charity regulator to make sure the loan management policies and practices continue to fit charitable goals of the trust.

- Review of the outcome of the Westray Processors Business Review to see if community investment would be useful and viable

Theme 3: Youth and Children.

This area has taken a fairly big part of the trust budget with commitment to two major projects, which will both have long term benefits for the community. As well as this several small grants (under Recreation & Leisure, or the Education & Training themes) were given to help youth-related activities.

- Extension and renovation of the Hofn Youth Centre. Total budget of around £46,000, of which half was obtained from outside grant funding (LEADER and OIC community development fund). The Hofn users have been involved in plans, and have also contributed to fundraising for new equipment. The WDT board was impressed with their willingness to take responsibility for their centre.

- Playpark upgrade. This is being managed by Friends of Westray Playpark, with committed funding support from WDT (an official announcement that WDT would contribute £40,000 was made after the end of the financial year)

Theme 4: Health and Care:

- WDT is working with Westray Community Council (as lead partner) on negotiating possible changes to the Health Centre Building to include community-identified uses. The trust agreed to contribute £6000 for this, although is still waiting for NHS input to proceed with developing the plans.

- Following the arrival of a wheelchair accessible bus for Kalisgarth (provided by Orkney Islands Council), another investigation was made to see if having a community wheelchair accessible car as well would be feasible. This would have had to be done under “Community Transport” legislation, but the legal requirements for managing the scheme, along with high costs and limited use meant that it wasn't viable to proceed when there already is accessible transport on the island.

- Nursery children are part of a health

living initiative that received a small grant to make sure they had access to healthy snack every day.

- A recumbent bicycle has been purchased with a small grant, to provide an additional piece of gym equipment that is easier for people with limited mobility to use for rehabilitation exercise.

Theme 5: Environment

- An application for a small grant to upgrade stiles and fences on the West Westray Walk was received and supported in principle, while waiting to see if there was any money in the Orkney Islands Council for this.

- WDT contributed 50% of the costs of reprinting the “Westray Walks” leaflet.

Theme 6: Recreation, Leisure and Voluntary Groups.

Predictably, this was a theme that included the bulk of small grant applications, which included support for:

- Community events including: “Westray Connections”, “Orkney Rocks”, fireworks, Screen Machine visit, the Island Picnic and North Isles sports.

- Support for Heritage development, including a small grant towards production of another local history book (the Westside Skeul), and considering a request from the Westray Heritage Trust for financial assistance for extra staff to help progress Museum Accreditation (which has since been granted). The digitisation project that includes “Westraylivingheritage” website is in its second year of receiving WDT funding (matched by other funders and work in kind by Heritage Trust volunteers).

- The Golf Club received assistance from the CDO to help them get grant funding for additional equipment to maintain the course. A lot of voluntary work has gone into dealing with coastal erosion and turning this community-owned asset into a playable course.

- Friends of Kalisgarth received a grant towards the “Westray Life” mural produced by Britt Harcus with input from residents and service users, as well as assistance in applying for two other grants to match their own contribution. Friends of Kalisgarth continues to benefit from income from the small turbine that

produces power for Kalisgarth.

The future:

■ The Trust has recognised the need to include “Heritage and Culture” as a more specific charitable aim (it currently just comes under the general aim of “other projects of a charitable nature”), and this will be included in the proposed changes to the articles of association that the community will be asked to vote on.

■ The need and support for a “blue door” type charity shop has also been noted, and this will be kept in plans, although at present there is no suitable building available.

■ There is still a need to support the final stage of the Golf Course Plans (building an equipment shed that will also include change, toilet and locker facilities for golfers). There have been suggestions for how this could be developed to include social and recreation facilities for non-golfing community members, so this needs to be investigated further.

Theme 7: Transport.

As well as taking another look at wheelchair accessible transport (see Health & Care theme), WDT has contributed by:

■ Providing a small grant to the Westray Community Council to fill the funding gap for the Westray-Papay winter on-demand boat service, so it could remain at current service levels

■ Reviewing a previous proposal for safe and easy access for small boats at Rapness. New proposals from a steering group of local fishermen and interested people will be developed into costed plans to be worked on further in the next financial year.

Theme 8: Education and Training.

Some progress has been made in getting the Westray Learning Centre to the point where it can start being well used again. In addition WDT has been investigating how to support work-related training for residents, in recognition of the fact that most training happens away from Westray with additional costs involved. The school, and youth development opportunities have also been supported. Several actions were taken in this year, including:

■ WDT funded printing and posting of a Learning Centre survey. The response was very low, but it did mean the start of new discussions with Orkney College on how to support local learning.

■ Training grants policies were developed, for both individual training, and the training that some local businesses require to meet new regulations.

■ A grant was given to Westray Processors to cover the costs of purchasing equipment for providing refrigeration engineering services. This contributed to the total costs of having a refrigeration engineer certified, so they could undertake this work and in future train apprentices.

■ A small project grant was given to the Westray Junior High School to match fund the costs of a trip to Poland for all secondary school pupils. This represents an impressive amount of fund-raising by the school pupils and their families, but will be an excellent personal development opportunity for our young folk. We look forward to their reports on their return.

The future:

Orkney College has committed to providing new computer equipment, and also to deliver short courses on Westray if minimum numbers are reached. WDT has committed to continue support for the learning centre, and this will be developed further in the next year. The Hofn will have a “re-opening” ceremony organised by the young folk.

Other areas – developing the island infrastructure: Board members and staff have gone through a very steep learning curve this year to understand how community funds can be used to promote economic development and support the infrastructure of the island, but still be compatible with the charity status of the trust. Progress includes:

■ Board members contributing to sessions with the Office of the Scottish Charity Regulator that will result in a new guide for charity investment in economic development being produced

■ Involvement of the CDO in the Isles Broadband Steering group. Although nothing can be done on the ground until the Highlands & Islands Enterprise/British Telecom project has completed, this inter-isles group has been very

successful in getting meetings with key people in HIE, BT and the Council, and ensuring that the groundwork is done if a community managed broadband service is required to fill gaps.

■ The partnership with DSL-business finance for loan management is beginning to work well, with the board having confidence that DSL are looking after the interests of the community well. Several other communities in the Western Isles are now looking at this kind of partnership.

■ At a more local level, the Trust has agreed to give funding support to allow the Westray Community council to reinstate its chippings scheme to upgrade private roads again this year.

The future:

■ WDT will remain supported by Highlands & Islands Enterprise and the board will be assisted to develop the management structure to keep going once staff funding through HIE has finished.

Other areas: Communication.

The Trust has made an effort to keep the community up to date with progress and plans. This includes:

■ regular updates in the “Whats on, aff, been ...in Westray” magazine

■ starting to use the Westray Facebook page for announcements or information links

■ an effort to update the WDT website and make it more user-friendly (continuing into the next financial year)

■ Being able to now welcome visitors to the trust office in the village centre.

■ Making minutes, policy documents, etc. available for download from the WDT website

The future:

■ A website redesign will allow “news” to be updated more easily and regularly, and include the ability to search easily for older information.

■ Communication will continue to be developed as an important aspect of the trust work

Successful applications for funding within the year July 2012 to June 2013

This year saw a number of successful applications as already mentioned in the **Key Themes** progress report. The vast majority of these awards were in the small grant category (under £1000):

WDT covered the costs of sending out a survey regarding use of the learning centre (£182.88)

Westray & Papa Westray Tourist Association were successful in bidding for funding for the Westray Connections weekend in both 2012 and 2013.

Westray and Papa Westray Tourist Association received £441.50.



SPORTS CLUB TROPHIES displayed in WI Rendall's shop window

Westray Sports Club was awarded £500 towards the costs of hosting the North Isles Sports 2013. This went some way to purchasing new equipment for the sports.

The Island Picnic (held annually on the Sunday after regatta) received sponsorship of £200 for the costs of the very popular inflatables.

The Swim Club successfully applied for £855 towards the costs of learn to swim week as well as other sessions at the pool.



The Tuesday Singers held a very successful event showcasing local talent as well as bringing the 'Orkney Rocks!' choir to Westray. WDT underwrote the cost of this event to the sum of £343.80.

Westray Nursery received a small grant award of £400 towards the cost of providing a healthy snack to the children each term day.

WDT underwrote the cost of the event to the sum of £750.08 in 2012 and have agreed to underwrite the costs of the 2013 event up to a maximum of £1000.

Westray Heritage Trust received £500 towards the costs of publishing the Westside Skeul book.

Westray Community Council applied for £460 towards the cost of running the Papay winter on-demand boat service.

WDT contributed £100 towards the costs of taking the Screen machine to the island.

Friends of Kalisgarth successfully applied for £1000 towards the costs of the Westray Life Mural which is on display in Kalisgarth.

WDT contributed half the costs of reprinting the Westray Walks leaflet.



ISLAND PICNIC



SCHOOL TRIP TO POLAND

Large projects (£10,000 and above and those with long-term impact of the community)

The two large projects supported by the Trust this year could both be categorised as youth and children projects.

WDT saw the need to extend the Hofn building which means that the existing internal porch could be removed to provide more space in the main room. CDF and LEADER provided half the funding for this with the remainder, £25,000 being contributed by WDT.

Large Grants (£1,000 up to £10,000)

Larger grants awarded this year were:

£6000 towards the costs of a tractor for the Westray Golf Course (successful applicant, Westray Golf Club). As well as this, WGC received funding for half of the project manager/green keepers wages, £4919.

Westray Junior High School applied for £8500 for taking the secondary school pupils to Poland on an educational trip.



RECUMBENT BIKE

WDT has committed £40,000 towards the play park redevelopment, being coordinated by the Friends of Westray Play Park.

Training grants

This year saw the introduction of a training grants scheme. Unfortunately, the first scheme was going to prove difficult to administer and therefore this was replaced with a simplified scheme. Two applicants were successful in securing funding.

Westray Processors Ltd received £2500 towards the costs of purchasing refrigeration engineering equipment. A condition of this grant was that they make every effort to employ an apprentice refrigeration engineer.

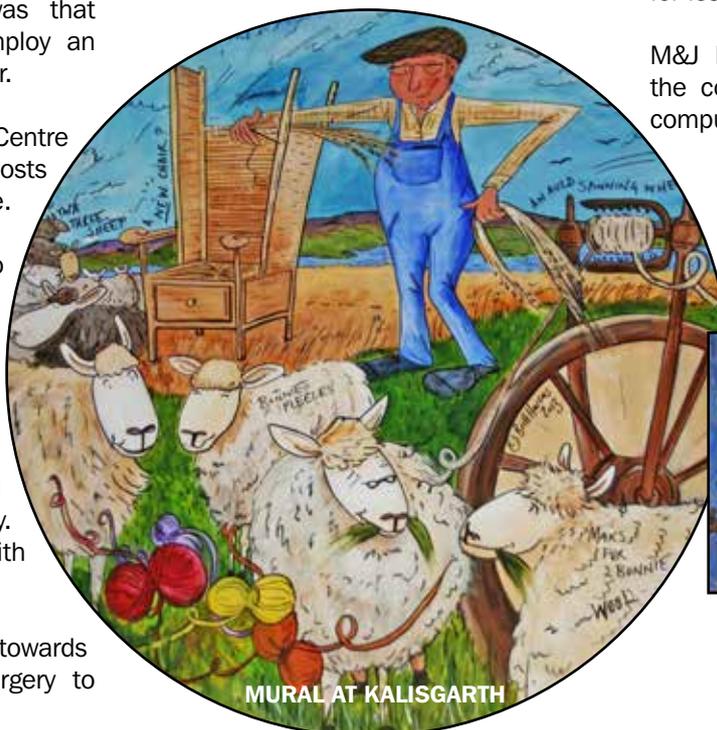


Loretta Paterson applied under the initial scheme and was awarded £500 towards the costs of obtaining a full driving license (this included travel to Kirkwall for lessons and exams).

The Westray Healthy Living Centre received £1509 towards the costs of installing a recumbent bicycle.

M&J Harcus secured £2,000 towards the costs of putting 4 drivers through compulsory driver CPC training.

WDT has committed to contributing 2/3 of the costs of the scalpings scheme run by Westray Community Council. This will total £3332.



MURAL AT KALISGARTH

WDT contributed £3280 towards a study of broadband options within the isles of Orkney. This was done in partnership with some of the other North Isles.



WDT has committed £6000 towards alterations at the doctor's surgery to include a room for VC.

Funders and partners for 2012 to 2013

Thanks go to the following funders and partners:

Community Development Fund
LEADER
Highlands and Islands Enterprise
SportScotland
Westray Golf Club
Friends of Westray Play Park
Westray Community Council
Sorton Partners
Voluntary Action Orkney
The Long Partnership
Big Lottery: Awards for All
Big Lottery: Investing in Ideas
Rousay, Egilsay and Wyre Development Trust
Shapinsay Development Trust
Office of the Scottish Charity Regulator (OSCR)
Harper McLeod
Special thanks also go to Edith Costie for her hard work and commitment to the Hofn and the youngsters that use it.



Annual General Meeting 2013

The AGM of Westray Development Trust will be held on Thursday 28th November 2013 at 7pm in the Church of Scotland, Westray. Please accept this invitation to come along and hear about the work of the Trust over the past year and of how we plan to go forward from here. Refreshments will be served during the course of the meeting.



Westray Development Trust

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