

**Minutes of the Board meeting of Westray Development Trust (WDT) held Monday 11th June 2012
at 7.30pm in the Westray Parish Kirk**

Present: George Costie (GC), Douglas Leslie (DL), Philip Bews (PB), Margaret Hutchison (MH), Ann Rendall (AR), David Seatter (DS), June Harcus (JH), George Drever (GD)

Attending: Janice Rendall (JR) Minutes, Corinne Curtis (CC) CDO, Anne Cooper (AC) Westray Community Council

JR took the Chair

1 Welcome and apologies: JR welcomed everyone and gave Stewart Rendall's (SR) apologies that he would be late.

2 Appointment of office bearers: JR explained that DL is currently treasurer and JH, Secretary and that these offices had another two years to run. The appointment of office bearers then took place:

Chair	DS	Proposed AR	Seconded	DL	DS accepted
Vice Chair	GD	Proposed PB	Seconded	MH	GD accepted

GC proposed that the treasurer and secretary posts remain as they are, seconded by the other directors. JH and DL accepted.

From this point DS took the chair.

3 Minutes of the meeting held 7th May 2012: Proposed GC Seconded DL

Matters arising:

Sally Inkster from Orkney housing is ready to come to the next board meeting. It was agreed that the meeting would start at 7pm to accommodate this and those Directors who could make it would be welcome to attend early.

The following matters will be brought up under item 9 on the agenda: scrapping BioFuels equipment, waste oil and winding up of Orkney Biofuels Ltd.

David Knight, Big Lottery hasn't been in touch with the office to arrange the visit. JR will email him.

JR

4 Play park: Meghan McEwen (MM) attending the meeting to give an update on the play park project. She gave a history of the project explaining that the equipment that is currently situated there is so rotten, it was thought sandblasting and repainting wouldn't be an option and so a group was set up to look at replacement. Two events had raised around £1500 and it was hoped that grant funding would be obtained for the short fall. MM explained that because WDT owns the current equipment, she had been advised that they should be the lead applicant however, two of the funds they were looking to apply to wouldn't grant to organisations with a turnover greater than £250k or £500k. So the proposal was to set up another group (Westray Play Park Regeneration Group) which would be a voluntary group, fully constituted. This group would look to obtain a lease on the land from OIC in order to get the equipment there and they would negotiate insurance and maintenance with OIC.

All directors present agreed to MM setting up the new group and carrying on with the project.

MM and JR will look through the paperwork in the attic for any relevant documents relating to the play park.

JR

MM left the meeting at 8.35pm and SR joined at 8.35pm

5 PEG: The recommendation document was circulated.

10/2012 Kelly T: discussion was held on this project and decisions were made on some of the points raised.

13/2012 Cultural exchange visit: DS and JH declared an interest. Discussion was held and all agreed to the PEGs recommendation to grant £1000.

Cleaton House was also discussed and the Directors agreed that they would look at any proposal that came forward.

6 CDO: Report was circulated prior to the meeting. The issue's raised will be discussed when CC leaves the meeting.

7 WDT Office: David Fairnie, Lows had sent notification that he had received an official acceptance letter from Herd Law for our offer. He hoped that the date of entry to the property would be 29th June.

JR will meet with AR, MH and CC at the unit to discuss what will be needed. Some other directors may also be present. The works will be put out to tender in Westray and JR will draw up the documents needed. JR

8 Hofn: The works have been put out to tender with a return date of 2nd July. Funding is being sought from CDF and LEADER.

9 Biofuel and waste equipment: WM has been asked to put EAW proposal to the next board meeting regarding the BioFuels equipment.

The Directors agreed to accept Rousay, Egilsay and Wyre Development Trust's proposal and CC will make contact with them to arrange transportation. CC

In regard to the electric car, it was agreed to contact the interested party in Rendall and ask them to make a bid. JR

10 Golf Course: Phase 1 of the project is on budget.

Plans and costings of phase two have been received and it is hoped this will begin this year. 50% funding has already been secured from CDF and CC is looking for funding for the other 50%.

11 Office/PQASSO report: JR circulated her report prior to the meeting. The directors agreed to the proposed transfers between 'reserve' funds and WDT revenue and Hofn Capital.

The financial procedures will be on the agenda for next board meeting.

12 AOCB: Scottish Land Fund report – JR will write the report and send round for approval. JR

The Biofuels banded area may need to be drained. PB will look into this. PB

PB also raised the issue of wind loss at Gallowhill as the new development is imminent. GC declared an interest as he is a shareholder in the new project. DS will contact Alasdair McVicar to see what stage this is at and contact will be made with relevant parties.

DS

AC on behalf of WCC thanked WDT for funding the fireworks for the Queen's Jubilee celebrations.

Directors development programme, HIE – all in favour of this.

13 Date of next meeting: Monday 2nd July 2012 at 7.30pm in the Westray Parish Kirk

CC left the meeting.

The majority of the directors present agreed to retain the CDO post for another year from October 2012.

CC's request for funding for the Sustainable Rural Development course was agreed as was her request to attend the 'Acquiring Business for Good' conference in Edinburgh in November.

With no further business to discuss the meeting was closed at 10pm.