

Minutes of the Board meeting of Westray Development Trust (WDT) held Tuesday 7th March 2017 at 7.30pm in the community classroom, Westray

Present: Douglas Leslie (DL), George Drever (GD) Chair, Edith Costie (EC), Peter Needham (PN), Ian Ricketts (IR), Andrew Seatter (AS), Kayleigh Seatter (KS), Philip Bews (PB)

Attending: Janice Rendall (JR) Minutes, Andy Makin (AM) Operations Manager

1 Apologies: William Turnbull (WT) and John Stout (JS)

2 Minutes of previous board meeting(s): 7th February 2017 Proposed PM, Seconded AS

Matters arising:

Item 4/ the maintenance contract proposal – ongoing

Action: AM

3 Operations Manager's report:

Fruit & Veg Project: AM has ordered all the hydroponic gear and tools etc.

There were two applications for the gardening posts and therefore AM did not interview but is proposing that Mark Dickinson is employed as lead and Malcolm Cinnamond as assistant (with a 6 month probationary period) – the Board approved these appointments.

Fundraising shop: the structures should be in place next week.

Quarry: OIC are requesting an Environmental Impact Statement to accompany the Planning Application for the quarry. Dalgleish Associates are working on this and it is expected that the full planning submission will be delayed by approximately 6 weeks.

Housing: the housing subgroup are proposing the following:

Publish the full housing consultation report from Highlands Small Communities Housing Trust on the website and publish a consolidated report in the next available 'What's on...' publication: **approved**

Hold a public meeting with any interested folk to discuss the options and invite a representative from HSCHT to attend to explain the options available: **approved**

PB declared an interest and left the room.

Start a speculative application to the Scottish Land Fund to purchase 4 plots of land within Pierowall which are currently on the market: **approved**

Submit offers on the 4 plots of land, with a condition of being subject to funding being awarded: **approved**
Offers were discussed but because of conflict of interest, they will not be recorded in these minutes.

Following discussion at the last meeting, WDT have moved solicitors from Lows Orkney to Burness Paull and they will be instructed to submit offers on the 4 plots.

Administration Assistant post: following interview, AM, JR and JS are proposing that Eileen Woodhouse be employed as Administration Assistant commencing on Monday 13th March. The Board approved this.

4 Administration & Finance Report:

The purchase of units within the CCLA Ethical Investment Fund has taken place.

The process of moving banks to Triodos is progressing.

Caly McCracken applied for £150 funding for driving lessons and was successful.

Daniel Brown, Daisybank applied for funding towards the Institute for Mathematical Pedagogy 2017 and was awarded £175.

5 Correspondence:

a) Westray Community Council – Paths project: WDT had previously pledged to underwrite the costs of the architectural drawings to the sum of £2,500; WCC are liable for VAT and were requesting that WDT fund the additional £500. This was approved by the Board.

b) Westray Heritage Trust – end of grant report. For information only

c) Insurance renewal: the Board agreed to go with RSA for the office and Loss recovery insurance

d) CG13/2015 Vikings!: Liz McVicar requested an extension to the funding and this was approved by the Board.

6 AOCB:

Learning Centre: Corinne Curtis has submitted her intent to cease the contract with WDT to provide the learning centre coordination. AM gave two suggestions:

Rewrite the contract with Go Westray CIC with a review in May

Or

Renew contract with Go Westray for 12 months with 3 months probationary period

The decision taken by the board was to give Go Westray CIC the remainder of this contract (expiring 30/6/17) and advertise the contract with a start date of 1/7/17 and invite Go Westray CIC to apply.

Energy Action Westray have more funds available which W McEwen is asking to be transferred to WDT under the same conditions as the £20k previously received. The Board approved this.

Hedde Construction: have requested use of the Trust compound at Gallowhill to mix concrete for the new EE mast in return for aggregate for the track. The Board agreed.

7 Date of Next meeting: Tuesday 4th April 2017 at 7.30pm in the community classroom

With no further business to discuss the meeting was closed at 8.50pm.