

**Board meeting of Westray Development Trust held Monday 1st October 2012 at 7.30pm in the
Westray Parish Kirk**

Present: David Seatter (DS) Chair, Margaret Hutchison (MH), Philip Bews (PB), Ann Rendall (AR), June Marcus (JH), George Costie (GC), Douglas Leslie (DL), George Drever (GD)

Attending: Janice Rendall (JR) minutes, Anne Cooper (AC), Westray Community Council

DS welcomed everyone to the meeting and began by congratulating JR on her award from Orkney College. She had been awarded Part-time Business Student of the Year in relation to her accounting studies.

He also gave an update on the Enterprise Manager post. The deadline for applications was today (Monday 1st) and there had been 13 applicants mostly from within Scotland. Short listing will take place on Wednesday.

1 Apologies: Stewart Rendall (SR) and Corinne Curtis (CC)

2 Minutes of meeting held: Monday 3rd September 2012. Proposed MH, Seconded JH

Matters arising from those minutes:

-BioFuels equipment: DS had received a visit from Willie McEwen who had informed him that the BioFuels equipment would not be taken over by Energy Action Westray but by a separate group. WM will be invited to the AGM to give a talk on how this group will use the equipment for community benefit.

-The letter of support for the play park still needs to be done.

CC

-JR had bought the gift for Alasdair and GD will deliver it.

GD

-Friends of Kalisgarth do not wish to take on the mobility scooter.

-Electric car: the container will be clear soon so Colin McAllister can be informed of this.

JR

-The waste equipment is away to Rousay, we await payment.

-New office: a socket needs to be installed in the third office to allow the phone to be plugged in as at the moment the cables run across the corridor and causing a trip hazard.

GD

-Signage for the new office: quotes should be sought from Artmachine and The Orcadian.

GD

-Enterprise manager: the interviews are set for the weekend of 10/11 November. There will be six people on the interview panel. The agenda for the weekend is; the candidates will arrive on the Saturday morning ferry and will be taken to the old Kirk for a meet and greet. They will then be taken on a tour of the island by Westraak and in the evening will attend a buffet where they will get a chance to meet folk from other community groups and establishments. The interviews will then take place on the Sunday morning.

3 CDO: CCs report was circulated prior to the meeting.

The issue of loan management was discussed and the decisions recorded to be passed on to CC.

The board gave approval for the loan funds to be transferred to DSL.

JR

The cost of the Next Generation broadband will be higher than first thought. The board are aware of this and agreed.

The Investing in Ideas application (regarding the Westray Processors) was approved.

Mobility scooter: it was agreed that it would be advertised in the shop window for sale for one week. There is no set price and offers will be sought.

4 Hofn: Edith Costie had emailed the office asking if it was possible to carry out a few general repairs to the building now as it was going to be some time before the extension work would begin. These repairs include: fixing the door and making secure the big window, removing the toilet and sink from

the spare toilet to allow for storage and painting the big room to allow the new furniture to be taken in. The board agreed to this and Christopher Bain will be approached to see if he'd be interested in doing the work. **GD**

Daniel Marcus will be asked if he would be interested in carrying out the extension work after Christmas. **GD**

5 Office at Old Kirk: now that we are out of the office, it was felt that we should paint it and put it back to the condition it was in before we moved in. Christopher Bain will be asked if he would carry out this work. **GD**

A donation will be made to the Westray Parish Kirk to cover use of the office and other rooms. It was agreed to pay £1000 for the office rent and a further £1000 as a donation.

6 VAO funding course: This was discussed and it was decided that it was not required at the moment.

7 Community Interest Company: The proposal of the name 'Westray Enterprise CIC' was accepted and agreed.

The proposal of David Stephenson and Alasdair McVicar being the initial directors was accepted and agreed.

8 AGM: JH offered to do teas and coffees for the AGM on 20th November.

9 AOCB: this was discussed and it was agreed that if one of the Directors wanted to participate, WDT would cover costs. PB and DL both expressed an interest in being involved.

Haff Yok Cafe offer for meeting area: WDT received an offer of using the cafe for meeting facilities at a cost of £3.50 per hour. The board agreed to accept this offer.

A request had been received to use the leftover fireworks from the Jubilee celebrations at the island bonfire on Guy Fawkes night. The board agreed to this.

10 Date of next meeting: Tuesday 6th November at 7.30pm at the Haff Yok.

With no further business to discuss, DS thanked everyone for attending and closed the meeting at 9pm.