

**Board meeting of Westray Development Trust held Tuesday 3rd November 2015 at 9pm in the Church of Scotland,
Westray**

The purpose of this meeting was to appoint office bearers following the AGM.

Present: Philip Bews (PB), Edith Costie (EC), Andrew Seatter (AS), Douglas Leslie (DL), Peter Needham (PN), John Stout (JS), Kayleigh Seatter (KS), Ian Ricketts (IR), George Drever (GD)

Attending: Janice Rendall (JR) minutes

JR acted as Chair of the meeting. She welcomed everyone and explained that the purpose of the meeting was to appoint office bearers.

Chairperson GD was nominated by DL and the nomination was seconded by PN. GD accepted.

Vice-chairperson DL was nominated by PN and the nomination was seconded by EC. DL accepted.

GD and DL left the room for a short while to discuss their nominations and during this break IR asked if everyone could introduce themselves as he was unsure who everyone was. When GD and DL returned, everyone took the opportunity to do this.

Treasurer IR was nominated by AS and the nomination was seconded by EC. IR accepted

Secretary PN was nominated by DL and the nomination was seconded by IR. PN accepted

WDT Board representative on the Project Evaluation Group: a brief explanation of the role of the PEG was given and EC volunteered to sit on the PEG. This was agreed.

The next full board meeting will be held on Tuesday 10th November 2015 at 7pm in the community classroom.

There will be director training held at some point in the near future. New directors should go past the office to collect forms for Companies House registration.

With no further business to discuss, the meeting was closed at 9.15pm