

Minutes of the Board meeting of Westray Development Trust held Tuesday 10th February 2015 at 7pm in the community classroom

Present: Daniel Harcus (DH) Chair, Peter Needham (PN), Geordie Drever (GD), Douglas Leslie (DL) and David Seatter (DS)

Attending: Janice Rendall (JR) and Andy Makin (AM)

1 Welcome and apologies: Apologies received from Philip Bews (PB), George Costie (GC) and Bill Turnbull (BT)

2. Minutes of previous board meeting: 15 January 2015 (nb mistake on agenda which stated 2/12/14) Proposed DS, Seconded PN

Matters arising: Item 3 PEG report – SP08/2014 AM had made contact with OIC and confirmed that no funding was available for the piece of equipment, therefore the Board decided to revert to the PEG recommendation i.e. approve funding for the purchase of this machine but only up to 80% (i.e. £2110). Include the condition that gym users must raise the remaining 20%.

Item 8 AOCB: forward planning/brainstorming group – this will be carried forward to the next meeting.

3. PEG report: there had been no PEG meeting this month.

4. Operations Manager's report:

4.3 WRE articles: the Board raised concerns surrounding clauses 43.1 and 46 of the draft articles. The cross-referencing does not correlate. WDT await feedback from WRE regarding the articles.

4.5 Western Isles visit: put together a presentation for the next board meeting. **Action: AM**

4.6 Micro-grid project: the decision to withdraw from this project had been taken by email previous to the Board meeting.

4.7 Factory turbine removal: the Board agreed that offers for the equipment could be circulated by email for approval when received.

4.8 Factory turbine replacement: one quote for a replacement had been received and there was some discussion on costs versus payback. It was decided to not replace the turbine because the return would not be sufficient.

The Board agreed that AM should go ahead with organising the cleanup of the site. **Action: AM**

4.9 Hofn – AM was authorised to progress the Hofn insurance. **Action: AM**

5. Finance and admin report:

Pensions: this would be discussed at the Director's only part of the meeting.

HIE directors discussion meeting, 18th February – PN will attend on behalf of WDT

6. Finance sub group:

The FSG are proposing to do a budget shift: the £10k Westray Heritage Trust funding and the £8k Westray Golf Club funding should be moved to the large projects budget and the additional £10k to the small projects budget be rescinded, therefore leaving an addition £8k in the small projects budget. **Agreed**

The proposed Community Funding – Policy and processes document and the schedule of financial delegation document had been circulated to the Board. AM did a presentation to highlight the changes. No decision was taken on the documents but it was thought that the 'Legacy' grants should be renamed and the budget titles simplified.

7. Housing meeting feedback:

Following discussion at the end of the meeting, it was agreed to send out the questionnaire to all households on the island.

8. Learning centre report: no issues arising from this.

9. Correspondence: none received.

10. AOCB:

Broadband Development Scotland had emailed saying that they'd be keen to work with WDT to assess broadband service on the island. WDT now await a response regarding a meeting.

Discussion took place regarding running the golf course management through a CIC. No decision was taken.

HIE trip to Milan regarding social enterprises – the Board agreed to submit an application for this.
Quarry: the individual who was looking into this has decided to withdraw their interest but they are willing to share information with WDT. Andy to progress with a feasibility study for a suitable location for this project. **Action: AM**
Rousay project: the decision was taken by email that Rousay could progress with their project if they wished to do so.
Director's responsibilities course: wait until full board present to discuss this; WRE will be invited to attend.

11. Date of next meeting: 3rd March 2015.

AM & JR left the meeting at 9.50pm

12. WDT Board only –review of the meeting:

It was decided that D. Marcus would look further into the pension position for employees of WDT.

That being all the business the meeting closed at 10.15