

Westray Development Trust Annual Report 2016-2017



Chairman's Report

It's fair to say that this last year has proved both successful and challenging. We have two live projects one of which is the long-awaited fundraising shop "Bargain Box" and the greenhouses which were developed with community consultation. Both of these have taken significant time from both the Directors, Staff and Volunteers to get off the ground and all should be rightly proud of their achievements. Both of these projects are experimental with an aim of testing the need/demand and measuring the outcomes before exploring any potentially permanent solutions.

We continue to work on other projects such as the quarry which is taking considerably more effort than first anticipated. We all know that we can dig a hole and find stone, but when we are selling it commercially, we need to jump through numerous hoops to do so. So far we have invested approximately £30,000 of Trust funds to investigate the quarry, but if we can get planning we know that the benefits to the community will be felt whether you are building a new byre, house, or simply fixing your track.

After several community consultations we can see that there is a need to develop a range of opportunities to meet broad housing needs which range from one or two bedroom rentable properties, to sale of 4 bedroom homes or perhaps serviced plots. We still need to do some more work on this to ensure we are not taking on something which becomes unmanageable later on, whilst concurrently looking and applying for funding in the region of £700,000 to £1,000,000, hence our hesitation. The Staff team and Housing Sub Group will continue to work on this project.

As an employer the Trust has grown from just one member of staff in March 2014 to a peak of eight full time, part-time and project staff members, plus further 3 or 4 consultants working for or on behalf of the Trust. I think this gives an indication of how busy the organisation has been, but also gives us an indication that we need to develop contingencies when staff members are absent. This was highlighted very clearly when our Operations Manager was signed off sick for 14 weeks. We are very relieved that he is back to work now, and I must thank all those who stepped up to cover his workload during the absence.

We had already commenced a process of long-term planning, with the assistance of a Non-Executive Director who had been seconded to us from the Bank of Scotland under their Community Engagement policy. This was a competitive process and we are very grateful for the opportunity to work with him and further develop our plans for the future of the Trust. As part of this process we will also be adopting a task orientated planning tool, to assist the organisation in the event of a staff member being long-term absent again.

Being Chair of Westray Development Trust can be both rewarding and challenging. We have a fantastic opportunity to harness the assets we have to bring about real, sustainable change for the island. However we face many challenges as we cannot be all things to all people all of the time. We need everyone from staff, to directors and Trust members, to members of the community to work together because only with input from everyone we will achieve anything meaningful in the long term.

Geordie Drever
Chairman



Kalisgarth gardens

Treasurer's Report

It is now 2 years since I was elected to the Board of the Westray Development Trust (WDT) and my duties as a volunteer director and treasurer continue to be greatly eased by the support provided by the full-time WDT staff.

I gladly acknowledge the roles of Janice Rendall, Administration & Finance Officer, who ensures that the myriad of day-to-day financial matters are professionally managed and our Operations Manager Andy Makin, whose responsibilities include ensuring that requests for financial support to WDT are encouraged and assembled to optimise their chances of success.

The details of the WDT income/expenditure are available elsewhere but to give one insight into WDT's impact on the community the following table summarises the number and value of projects supported by the WDT in the last 6 years:

Year	# of Awards	Overall Value	Observations
2016-2017	50	£131,000	no loans
2015-2016	72	£535,000	included 2 loans
2014-2015	46	£114,000	no loans
2013-2014	31	£36,000	no loans
2012-2013	18	£74,000	no loans
2011-2012	12	£147,000	included 1 loan

I also acknowledge the major financial contribution that Westray Renewable Energy Ltd (WRE) continues to make to WDT's running costs and thereby the continued operation of WDT.

Ian W. Ricketts
WDT Treasurer

Learning Centre Report

During the past year use of the Learning Centre rooms has increased. Introductory sewing classes led to full day quilting workshops which then carried on as regular sessions throughout winter months with a skill building focus.

The beadweaving group again used the Learning Centre for their one day advanced workshops, and by December were booking the room for their weekly meetings. The Learning centre room has also been used for meetings, airfield staff medicals, and was open during the Active Life (gym) open day. In February the centre was used over two weeks for English classes (study/holiday tour group). The school regularly used the space for music classes.

In liaison with For Arts Sake, four short craft workshops were held at the Third Sector Roadshow in July (Needlefelting, Weaving, Crochet, Inkstone pencils). A number of children attended with adults making it a great family activity day.

In August Emergency First Aid at Work sessions were organised for the school and Kalisgarth staff. All places were filled on both days with other community members (total 20 people receiving certificates). A small group worked on Higher English throughout the year as an evening class.

Digital inclusion continued with individual support for older adults as required throughout the year, and a focus on linking into social media. Various free online university level courses, Business Gateway and other courses were promoted via social media and personal contact.

The Learning Centre has always linked in with other organisations, and this year included an interesting sharing of ideas with the Learning Support worker for Sanday Development Trust and meetings with various people discussing Employability support. Links with the One Digital (digital inclusion) project continued.

With Corinne retiring from the post in May, the contract was put out for tender and

was subsequently awarded to Go Westray CIC. The Learning Centre continues to offer education and training support to local businesses and individuals. This includes, where possible, delivering training courses locally as well as flagging up educational opportunities available more widely.

A new Face Book page helps to share information and as a point of contact. Current projects include hands-on archaeological training with secondary pupils throughout the current school term and a First Aid course directed towards local businesses.

For the future, it is hoped that the programme will include volunteer project opportunities designed to boost digital skills and Westray based research.



View of the quarry site seen from the Parish Kirk

Accountant's Report

We prepare accounts for Westray Development Trust (WDT) and Westray Renewable Energy Limited (WRE) at about the same time each year. It is a regular event, just like the surplus made by the two companies and the primary source of that surplus. The surplus has become something quite regular and apparently set to continue for some time to come.

Each year WRE generates in excess of half a million pounds in revenue with few overheads and this is used to fuel the activities of WDT.

Initially we prepare accounts for each company separately. For 2017 these show:

	WDT £000	WRE £000
Income	463	551
Expenses	199	505
Surplus	264	46

If we take away all the payments made by WRE to WDT we get a different picture and what we see here is that without WRE, WDT would be eating into its reserves each year.

	WDT £000	WRE £000	Total £000
Income	85	551	636
Expenses	199	127	326
Surplus	(114)	424	310

The total column shown above shows what the accounts would look like if the turbine income and expenses were all included in WDT and everything was undertaken by a single company. The results for WDT might look a little worrying

but as long as the turbine continues to generate a surplus in WRE, it is quite sustainable. However, if the WRE tap was turned off WDT would have to stop making grants and loans in the way it can do at the moment.

You will see that the surplus of the individual companies (WDT £264K + WRE £46K) comes to £310K, which is the same as the total surplus in the second table.

What the present company structure does achieve is that funds that would be subject to Corporation tax if left in WRE become non-taxable income in WDT. As far as the 2017 accounts are concerned, this will mean that there will be £74K of additional cash in the bank account of WDT. You will appreciate how much this tax saving represents over the life of the turbine.

The accounts of WDT for the last year to 30 June 2017 are very healthy. The balance sheet total at 30 June 2017 shows net assets of £2.5million compared to 2.3million in the previous year. The difference is the surplus generated in the last year.

This increase in net assets shows up principally in the increase in the cash reserves. This is the result of the income received from WRE along with loan repayments which are in addition to the surplus generated by WRE. The cash deposits are now broken down into designated funds with money which is earmarked for particular uses." One of these is funds for making commercial loans to local businesses and at 30 June 2017 WDT had made 3 commercial loans

of which £370K was still outstanding, and having generated around £8,000 in interest for WDT in the year. At the same time there is still a balance due from WRE relating to the original loan made to pay for the turbine and these repayments will continue for a few more years.

In terms of other activity we have seen the development of a number of smaller projects with significant grants being received to develop the "Food Miles to Food Smiles" project.

There is a balance to be struck by any Development Trust that has succeeded in generating a surplus and that is between how much of this should be used in the short term either for the benefit of the community generally or to support local businesses and secondly, how much should be squirreled away for the day that the turbine stops generating.

This a perennial question that we see exercising the collective intellects in various development trusts. There is no right answer and at the end of the day the Directors must exercise their collective judgement knowing that they will be judged by outcomes many years from now.

The overall financial position of both companies is strong with healthy reserves financed by the cash generated by the turbine. However, there is a need to ensure that there is a legacy from the turbine for many years to come.

*Alan Long
The Long Partnership
Kirkwall.*

Westray Renewable Energy Ltd

Production by the community wind turbine this year, July 2016 to June 2017, was at a similar level as the same period last year with 3,485.028MWh total power exported into the national grid compared with 3,421.710MWh last year. This production gives an income of over £500,000.

We are now in the eighth year of production as the turbine was commissioned in October 2009. During the first seven years, almost £2m has been gift aided to Westray Development Trust in addition to loan repayments, ground rent and management charges.

All operating profits are transferred to Westray Development Trust as the sole shareholder. Audited accounts have

been submitted indicating payments of over £300,000 to WDT (including gift donations, intercompany loan repayments and ground rent).

Current board members are Wullie Bain, Sam Harcus, Philip Bews, Jeemie Stout, David Hutchison and Andrew Seatter. Elizabeth Drever is Secretary for the company.

Wullie Bain, Chairman

Operations Manager's Report

After being off work for 3 months, it feels somewhat strange starting this piece for the Annual Report. I feel I have not got my finger on the pulse of the Trust yet but with the continued support of my colleagues and Directors, I am sure I will be back to full strength pretty soon. I won't linger on the subject, but depression is a sneaky illness that hides itself from you, but perhaps not to others. I am thankful for those around me at home and work who have all helped me get back on my feet.

2016/2017 has been a busy year. Being one of the largest and busiest Development Trusts in Orkney, the day to day governance of WDT and its trading subsidiary, Westray Renewable Energy Ltd, does not happen without considerable staff and volunteer director input. With combined assets of almost £2.5m we need to satisfy our members and community whilst also satisfying our two governing bodies, the Office of the Scottish Charity Regulator and Companies House. Every single transaction from ordering post-it notes to having telephones, and from ensuring the Hofn has toilet paper to investing £750,000 in an investment fund all needs to be accounted for and justified.

In addition to the daily business matters, WDT offers £150,000 each year in grants to the community, a level which I think is unique in Orkney. These applications and the evaluation process also take up considerable time from staff and volunteers on the Project Evaluation Group and Trust Board. Each application is assessed on the individual merits of what is being presented in the application form and measured against the set scoring criteria. The Project Evaluation Group,

consisting of volunteers from the Trust Board, the Community Council, Westray Renewable Energy Ltd and members of the community, goes to great lengths to ensure that it provides a consistent and fair recommendation to the Trust Board. It's a process that works, but whilst it has flaws we constantly review the process to make sure we provide you all with a fair chance of obtaining funding for your event or project.

It was during one such review that we noticed that we had become "the front end" funder and the limit of 80% funding (which was developed so as to not undermine community fund raising) had become a target and not a limit. So from July 2017 we added a new criterion to the scoring matrix which scores the applicants efforts at fund raising for themselves, but which also gives consideration for there being no external fundraising available at all. Concurrently we developed the fund raising shop as a way that community groups could raise funds for themselves and then, if there was a shortfall in their project funding, they could come to the Trust. Currently there are 15 groups using the Westray Bargain Box to raise funds for themselves. We hope that the steps we have taken ensures that the presence of the Community Turbine Fund does not undermine the considerable effort you all make to raise the funding for yourselves, the process of which is probably just as important as raising the funds.

So after the time spent on governance and our own grants the rest of our time is taken up with developing projects and raising the funds to take them forward. In 2016/2017 WDT managed to raise almost £100,000 in grant funding to develop a range of projects from the

Links of Noltland Legacy study to the greenhouse project. Once we have received grant approval the funders then need constant updates and reports and detailed accounts before they release the funds. This can and does take up huge amounts of time and head scratching when trying to find a 1p discrepancy and the funder needs exact amounts before monies are transferred. If applying for grant funding with some providers is difficult, actually getting the funds from them can take similar amounts of effort but this comes with the added pressure that often we have to spend our own funds in order to reclaim it back from the funder.

There is one aspect of project development that we face which isn't ordinarily a problem, but which we face on Westray. One, if not the, most important aspect of project development is having the assets to deliver them. Westray has an employment problem (i.e there are more employment opportunities than there are folk to fill them), with many folk taking on multiple jobs (paid and voluntary) with multiple businesses or organisations which makes it difficult filling project or full-time posts within the Trust. This is something we need to be aware of before developing any more projects which require staff in the future.

I hope my report this year does not come across as a complaint, because it certainly isn't. The work undertaken by the paid staff and the volunteer members is rewarding, frustrating at times as we try to meet the needs of all, but it is certainly rewarding. We know that we could do things better and we always try to address the changes that are needed. Could we do more? Possibly, but we would need a whole load more input from a whole load more folk to do so.

The one thing I have learned this last year about myself, my role in the Trust and developing projects generally is and I've stolen this from President Barack Obama "Change will not come if we wait for some other person or some other time. We are the ones we've been waiting for. We are the change that we seek".

Andy Makin
Operations manager



Chairman Geordie with site director Hazel viewing the Links of Noltland excavations

Grants awarded in the financial year July 2016-June 2017

WESTRAY COMMUNITY TURBINE FUND – 2016/17

The overall budget for the financial year of July 2016 to June 2017 was based on the actual income in July 2014 to June 2015 which was £454,023. The gross budget (to include Trust running costs and grants/projects budgets) was capped at £310,000 and the remainder of £144,023 was put into the investment pot. The gross budget was then split into the Essential Expenditure budget (EEB) of £98,000 and the Net Budget (NB) of £212,000 with the NB broken down further into the following categories: Community Grants (CG), Development Grants (DG), Education & Training Grants (ETG), Entertainment Grants (EG) and Investment Budget (IB).

The previously trialled assessment system worked well and so we continued to use it for this financial year. Staff assessed ETG and EG while the Project Evaluation Group met quarterly to assess the CG, DG and IB using the grant scoring matrix.

We didn't have quite as many applications in this year as we did in the previous financial year. Grant awards totalled £83,338, less than half of that awarded last year. We did have two loan applications, totalling £475,000, submitted within the year. Given the nature of the loans and the level of funding requested, we unfortunately had to withdraw the loan scheme whilst we carry out a review. We applied for funding under a graduate placement scheme and were successful in securing the funding but unfortunately had to withdraw due to unforeseen circumstances. We hope to apply again this year and, if successful, the funding would be used to employ a graduate to look into the various aspects of a loan scheme including assessing community benefit etc. We also hope that we'd be able to offer variable rate loans to ensure we are making best use of our assets in terms of loan funding.

COMMUNITY GRANTS – this fund is 20% of the net budget and for 2016/17 the budget was £42,400.

There were sixteen applications to this fund, fourteen of which were approved, one was rejected and one referred back to

the applicant for further information. Westray Nursery was awarded £393.30 to purchase healthy snacks for the children. This is the fourth year we have funded this project and every year we receive a lot of positive feedback on behalf of the parents.

Westray Fairtrade Group received £155.68 to purchase Fairtrade Island Plaques which will be displayed by the members of the group.

The Hofn user group got £600 to buy fireworks for the annual bonfire and fireworks display. This was used to raise funds for the Hofn.

The Interkirk Group received £161.17 towards the costs of the island-wide Christmas card which details all the kirk services in Westray and Papay over the Christmas season.

Westray Drama Club has been revived this year and they applied for funding to make multipurpose drama set and staging. The group was awarded £760.

in the hall. Westray Sailing Club was awarded £2,000 to cover costs of sail training for juniors and some of the costs of the regatta.

As well as these awards to groups and organisations, a number of individuals applied for funding this year. Under our charitable object of the relief of those in need by reason of age, ill-health, disability, financial hardship or other disadvantage, the following people were awarded funding: Chrissie Drever received £300.25 to covers some of the costs of replacing the cushions and covers on her chair which is her only means of getting around within Kalisgarth and on outings; Sandra Otter got £171.46 to cover some costs of producing photographs for a photographic exhibition in the Westray Heritage Trust, this was recommended by her GP as part of her rehabilitation following her recent long stay in hospital with a serious illness; Ann Kent was awarded £4,000 for a deposit for a second hand mobility vehicle which needs to be able to accommodate her chair and hoist (which must go with her everywhere she



Three larger grants were awarded this year; the school successfully applied for £12,052 towards the costs of taking pupils to France and the Community Association will receive £8,252 to purchase and install acoustic curtains

goes) and Peter Needham received £400 towards the costs of installing a walk in shower in his bathroom, needed because Peter had a hip replacement operation. Colin Risbridger got £300 to cover some of the costs of going to Switzerland for

Grants awarded in the financial year July 2016-June 2017 continued

a study trip and Edgar Thomson was awarded £425 to cover 50% of the costs of travelling to Gotland for the Island Games to participate in the football for Orkney.

Total funding awarded/committed in the financial year was £30,498.98 with actual claimed/waiting to be claimed at £29,970.86. The application referred back for further information from the applicant was for £1,193.

DEVELOPMENT GRANTS – this fund is 33% of the net budget and for 2016/17 the budget was £69,960.

As well as the funding already committed there were seven applications to this fund, two of which were rejected, two withdrawn and one referred back to the applicant.

Trust projects already committed from this fund at the start of the year were: Home Help service - £5,000, Hofn running costs - £6,800, Learning centre coordinator - £12,931 and the Tourism Development Officer - £4,393.75. There were also three projects brought forward from previous years: Westray Playgroup Playleader funding of £1,000, Westray Golf Club forward planning £8,000

second year funding (if first year funding report was accepted by the Board), and an events coordinator (looking after the online diary bookings etc.) for the Community Association, second year funding of £600.

Following the success of last year's project, the school and parent council applied for funding of £6,800 for proactive budgeting to cover costs not covered by the local authority.

Westray Sailing Club were awarded £3,000 towards the cost of building a skiff which will be used to provide training to folk wishing to get the skills to build and repair Westray skiffs. This is part of a bigger project which is currently being worked on by the sailing club.

Total funding awarded/committed in the financial year was £48,524.75 with actual claimed/waiting to be claimed at £47,713.69. The application which has been referred back for further information is for £8,800.

EDUCATION & TRAINING GRANTS – this fund is 5% of the net budget and for 2016/17 the budget was £10,600.

There was a total of eighteen applications

to this fund, all of which were approved. Total funding awarded in this financial year was £2,734 with the actual amount claimed/waiting to be claimed at £2,668.50. This fund has been somewhat underused for the second year running.

ENTERTAINMENT GRANTS – this fund is 2% of the net budget and for 2016/17 the budget was £4,240. There were six applications to this fund all being approved.

Westray Connections presents....'The Chair' received £300; WDT contributed £180 towards the visit of the Screen machine; the community council got £300 to cover some of the costs of taking the Salvation Army to Westray for the Christmas tree lighting; Westray Baptist Church was awarded £300 towards the travel costs of 'Live Issue', a gospel band from Northern Ireland; the lifeboat guild was awarded £200 towards the costs of an event featuring 'Da Fustra'; and the Golf Club got £300 to take a band from Caithness across to play at the course re-opening dinner/dance.

Total funding awarded in this financial year was £1,580.00 with all funds expected to be utilised.

APPLICANT	COURSE	AWARD	NOTES
Andrew Penn	Food Hygiene	£45.00	50% of course fees
Westray Learning Centre (Various)	First Aid	£73.50	50% of course fees
Peter Brown	Tapestry	£135.00	50% of course fees
Rosina Reeves	Quilting	£71.50	50% of course fees
Chloe Sandison	Higher English	£220.00	100% of course fees (exceptional, one-off course)
Samantha Wood	Higher English	£220.00	100% of course fees (exceptional, one-off course)
Rory Bain	Higher English	£110.00	50% of course fees
Margo Makin	Higher English	£110.00	50% of course fees
Edith Costie	Higher English	£110.00	50% of course fees
Rachael Mehmi	Higher English	£110.00	50% of course fees
Stefan Muir	Driving lessons	Up to £150.00	As per policy
Theresa Sandison	Driving lessons	Up to £150.00	As per policy
Graeme Wilson	Brewing	£500.00	50% of course fees
Colin Risbridger	Science School	£12.50	50% of course fees
Colin Risbridger	Physics & Business Courses	£296.00	50% of course fees
Caly McCracken	Driving lessons	£150.00	As per policy
Daniel Brown	Mathematical Pedagogy	£175.00	50% of course fees
Jonathan McEwen	Powerboat level 2	£125.00	50% of course fees

Grants awarded in the financial year July 2016-June 2017 continued

INVESTMENT BUDGET – this fund is 40% of the net budget and for 2016/17 the budget was £84,800.

There were no new applications to this fund this year but the community garden project at Kalisgarth was brought forward from last year. £52,438.77 was paid out for this project to the Friends of Kalisgarth. There were also repairs done to the golf course fence to which WDT contributed £4,317.60, reclaiming £604.46 from Historic Environment Scotland.

Total expenditure for the year was £56,151.91 on projects. Movement within the fund though included the transfer of funds from Adam & Company and to CCLA.

REVIEW – the Board have been looking at financial investments for some time

and we are now dealing with CCLA in regards to this. At the moment, we have £750,000 invested in CCLA's Ethical Investment Fund and a further £108,000 in a deposit account with them.

The plan is to continue to have an income similar to that which we receive at the moment once the turbine stops turning; this is very ambitious and will obviously require more than funds invested in CCLA to give such a return.

Therefore, the financial sub group looked into ways that the income could be utilised each year and proposed the following structure to the Board in September, which the Board accepted:

1. One third of the budget for the financial year will be transferred to the CCLA deposit account which is instantly

accessible and so these funds could be used as the 'reserve tank' for loans and the newly proposed projects budget (see item 4).

2. The Trust's essential expenditure budget (running costs etc.) be set at £102,000 (slight increase from previous years due to an increase in staff levels).

3. The grants budget be capped at £150,000 and split as per percentage levels previously set.

4. The remaining funds be the 'Project Budget'; these funds would be used for Trust developed projects, development costs, unexpected repairs etc. This money could also be deposited with CCLA and transferred as required.

2017/18 Budget – Using the above structure, the budget for the financial year July 2017 to June 2018 will be as follows:

Total income from 2015/16	£472,351.15
Investment funds (already transferred to Adam & Co and used for investment)	£157,450.38
Essential Expenditure Budget	£102,000.00
Capped grants budget (see further breakdown below)	£150,000.00
'Projects Budget' – residual funds used for WDT developed project etc.	£62,900.77
Grants budget breakdown:	
Community Grants (CG) 20%	£30,000.00
Entertainment Grants (EG) 2%	£3,000.00
Education & Training grants (ETG) 5%	£7,500.00
Development Grants (DG) 33%	£49,500.00
Local Investment Budget (LIB) 40%	£60,000.00



Weekend golfers

Progress on key themes

THEME 1 – HOUSING:

Over the last 12 months progress has been made with identifying if there is a need for more housing on Westray, what type of housing is needed and whether The Trust is the right organisation to develop housing. With financial support from Highlands and Islands Enterprise a study was conducted by the Highlands Small Communities Housing Trust, you may have met their representative at the 2016 Regatta and Island Picnic weekend. The report, based on the consultant's conversations with individuals in need of housing and businesses considering their future staffing needs, offered a range of possible development opportunities. These opportunities will be explored further by the Trust, before any further consideration is given.

FUTURE PLANS:

To commission a costings study of the proposed opportunities to enable the Trust to consider whether the project can be taken further. Funding for the study is available through the Islands Housing Fund, a competitive Scottish Government managed fund which was developed to assist potential non-traditional housing developers, such as the Trust.

THEME 2 – INDUSTRY AND BUSINESS:

Quarry: Following on from the geology study conducted by the British Geology Survey and with funds approved by the members at AGM 2016, a firm of quarry design consultants was instructed to develop the quarry from concept, through planning and onto potential operation.

Fruit & Veg: Nearly 80% of the funding was secured for the greenhouse project and the work, to erect the greenhouses, commenced in March 2017. Following the recruitment of two part-time gardeners the planting started in April with the first crops being harvested in June.

Loans: When comparing the potential income generated from a loan and that of an investment over similar periods of time with the same interest rates, it was identified that there was a significant gap between the two resulting amounts. Loans resulted in significantly less income

at the end of the term, than an investment could. The difference, or gap can be seen as the Trust's charitable contribution, if this contribution meets the Trust's objectives. However, it was suggested that we need to have something tangible to offer to our regulators should they ask us to justify the difference.

The Trust ceased offering any new loans and started a review process which included bringing in a specialist advisor under a Highlands and Islands supported Graduate Placement Scheme. However, due to the long-term absence of the Operations Manager a decision was made to postpone the placement until 2018.

FUTURE PLANS:

Quarry: Through the firm of quarry consultations and the Trust's own legal team, approach the land owners with offers to use or cross their land. If agreements can be found, then the next phase would be to apply for planning permission. On approval, the Trust would then commence developing a Trading Subsidiary, wholly owned by the Trust, to operate the quarry.

Fruit and Veg: Continue to grow a range of fruit and vegetables both inside the greenhouses and outside to explore what can be grown and to push the boundaries of the growing season.

Loans: Reapply for a Graduate placement to carry out a full review, with the Financial Sub Group, of the loans policies and processes.

THEME 3 – YOUTH AND CHILDREN

Proactive budgeting: following the success of the proactive budgeting last year, WDT granted funds to the school and parent council again this financial year. These funds are used for costs out with that which the local authority will support.

Hofn: The Hofn is an unstaffed youth facility and therefore a high degree of trust and responsibility is expected of the young folk and generally they maintain these high levels. The introduced keycard system 18 months ago gave the young folk unfettered access to the Hofn. Previously the Hofn had been open and closed for them, by someone on a retainer. There was an expectation that the young folk would only use the Hofn at the published times that were agreed by their parents, however over time and brought on by the young folk have unfettered access, to Hofn was being used outside of the agreed times. Concurrently the on-call parent system was struggling to find enough people to go on a rota.

A decision was made, at Board level, to temporarily close the Hofn and reassess the use of it. This resulted with the board agreeing a much more hands on approach was again needed and owing to other work pressures on the Operations Manager, a director agreed to take on the role, reopen the Hofn and organise a rota of on-call parents.

A refurbishment of the Hofn (*below*) took place with the old breakfast bar being



Progress on key themes continued

removed, new furniture and new flooring going in, creating a much more open and adaptable space. The young folk also requested a multi-functional games table which was purchased for them too.

Our thanks must go to Mabel Kent and May Paterson who made a huge donation from the proceeds of the Pop-Up Café last year. The donation went a long way to refurbishing the Hofn.

FUTURE PLANS:

Hofn: Apart from monitoring the use of the Hofn, there are no anticipated major plans for the Hofn over the next financial year.

THEME 4 – HEALTH AND CARE:

Home Help: Since we launched this service, we've had 6 service users. There have been a variety of requests for assistance ranging from once in a while to once a week, mostly for general household cleaning.

New Surgery: There have been some very early talks with the NHS regarding the potential development of a New Surgery. However this has not progressed much further.

Grant Requests: We had four grant requests under the relief of those in need by reason of age, ill-health or disability object, ranging from £200 up to £4000.

Joint Emergency Service Building: No progress has been made on this.

FUTURE PLANS:

Continue to be receptive to the possibility of a joint emergency services building and/or new GP surgery looking at operational needs, locations, partners and funders.

THEME 5 – ENVIRONMENT

The fundraising shop was in place at the end of the financial year but only came into use in August. The aim is to reuse/recycle whilst also enabling groups to carry out fundraising once or twice a year.

FUTURE PLANS:

Continued commitment to support the Community Council to develop a footpath through the village.



View of the Keder polytunnels (left) and the charity shop (right)



3g mast (left) and the new 4G mast (right distant)

THEME 6 - RECREATION & LEISURE AND VOLUNTARY GROUPS

Aspects of the Community Grant Scheme and the Entertainment Grant Scheme were used to support a variety of activities on and off the island, further details can be found in the report.

FUTURE PLANS:

WDT will continue to be both proactive and reactive to activities within this theme.

THEME 7: TRANSPORT

WDT continues to support in principle the small boat access at Rapness and is awaiting further information on costs and siting etc.

FUTURE PLANS:

To work with any presenting authorities/organisations to improve the ferry service.

THEME 8: EDUCATION & TRAINING

The Learning Centre coordinator project has now been fully funded by the Trust for over 2 years and it continues to support this activity with a further 12 month contract which has been awarded to Go Westray CIC.

The training grants scheme set up by WDT is proving to be hugely popular and very successful.

FUTURE PLANS:

WDT will continue to monitor the development of the Learning Centre, reviewing it in April 2018.

THEME 9: DIGITAL CONNECTIVITY

Broadband: The Trust continues to liaise with the Government agency (HIE) and the contractor (BT and BT Openreach) to explore the roll out and any future opportunities to improving the broadband service for the whole island. However, until such times that BT and BT Openreach have fulfilled their current contractual obligations, and the Governments R100 (Scottish Governments commitment to 100% of properties in Scotland being connected to Next Generation Broadband) the Trust cannot commit to any community led developments, as this may preclude the island from any future funded/adopted broadband solutions.

Concurrently the Trust continues to work with the Main Mobile Operators, such as Vodafone, O2 and EE to support the arrival of improved mobile coverage and the introduction of 3G and 4G to the island.

OTHER AREAS

Liaison continues with the North Isles Landscape Partnership with a view of supporting funding activities that benefit Westray and the other North Isles.

The Trust has been approached by several of its members to explore ways that the community could take on the lead role with maintaining the Sports Field and the adopted walks. We are a long way off being able to report on the progress in these two areas but the Trust will keep you informed.

The Trust was approached by HIE with a request that Westray be represented in the Joint Resourcing Plan - Healthy and Sustainable Communities Partnership Delivery Group (PDG). The Operations Manager was nominated to attend and to use video conferencing as much as possible to do this.

If you want any more information on any of the above, please contact the Trust office. You can also find information on the Trust website www.westraydevelopmenttrust.co.uk

Funders and associates 2016/17

Thanks go to the following funders and associates who have supported Westray Development Trust and its activities in 2016/17:

Adam & Company	Lows Orkney
Alan Flint, Bank of Scotland	Nick Coward
Ann Marwick	Minerva Occupational Health
Burness Paull LLP	Alister Brown, North Isles
Heather Lamont, CCLA	Landscape Partnership
Community Development Fund	Office of the Scottish Charity
Community Energy Scotland	Regulator
Community Power Orkney	Orkney Islands Council
Companies House	Orkney LEADER Programme
Corinne Curtis, Learning Centre	Orkney Renewable Energy
Coordinator	Forum
Daniel Marcus Construction	RM Computing
Dagleish Associates Ltd	Shearwater Consulting
Developing Strathclyde Limited	Sorton Partners
Development Trust Association Scotland	The Long Partnership
EASE Archaeology	Tradelink Solutions
Energy Action Westray	Voluntary Action Orkney
Ewan McLellan, An Torr Limited	Westray Community Council
Go Westray CIC	Westray Golf Club (Open)
Highlands & Islands Enterprise	Westray & Papa Westray Tourist
Highlands Small Communities Housing	Association
Trust	Westray Renewable Energy Ltd
Historic Environment Scotland	

Many thanks also to the numerous volunteers who have been involved with the work of the Trust this year. Your help is very much appreciated by the Board and the staff. We couldn't make things happen without the input of the community.

Agenda for the Annual General Meeting Tuesday 7th November 2017, 7pm in the Westray Parish Church

Welcome & apologies

Minutes from 1 November 2016

Accounts presentation and adoption

Appointment of auditors

Heather Lamont, CCLA

Election of directors

Andy Makin – 6 month round up

Alan Flint, Bank of Scotland – Non Executive Director

AOCB



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